

MACCRAY ISD 2180
Clara City, MN 56222
High School Cafeteria/Commons
Monday, July 13, 2020
6:00 pm

TENTATIVE AGENDA

- 1.0 Call to Order
- 2.0 Pledge of Allegiance
- 3.0 Approval of the Agenda/Additions/Deletions
- 4.0 Public Comment
- 5.0 Consent Agenda – Action Required
 - 5.1 Adoption of Minutes
 - 5.2 Approve payment of bills and financial report.
 - 5.3 Approve Teacher Contract – J. Kalkbrenner
 - 5.4 Approve Nurse Contract – L. Dannen
 - 5.5 Approve Teacher Contract – A. Reszel
 - 5.6 Approve contract for WCCEO Facilitation – Achieve TFC, LLC, C. Glaeser.
 - 5.7 Approve contract for WCCEO Coordinator – DisruptED MN CEO, T. Gehrking
 - 5.8 Approve the Fall coaches as presented.
 - 5.9 Accept Teacher Retirement – L. Atchison.
- 6.0 Communication Report
 - 6.1 Administrative Reports
 - 6.1.1 Jim Trulock – AD Report
 - 6.1.2 Sherri Broderius, Superintendent – MSBA Guidance Documents
 - 6.2 Committee Reports
- 7.0 Discussion items – No action required
- 8.0 Business items – Action Required
 - 8.1 Motion to approve the 10-year LTFM Plan.
 - 8.2 Resolution Establishing Dates for Filing Affidavits of Candidacy.
 - 8.3 Motion to acknowledge the Employee Breastfeeding Procedure.
 - 8.4 Motion to accept \$2500 from Citizen’s Alliance Bank for unpaid lunch accounts.
 - 8.5 Motion to approve MSBA Membership and Policy Services Renewal.
- 9.0 Upcoming Meetings
 - 9.1 Regular Board Meeting, Monday, August 10, 2020, HS Cafeteria, 6pm.
 - 9.2 Regular Board Meeting, Monday, Sept. 14 , 2020, HS Cafeteria, 6pm.
- 10.0 Adjournment

**Minutes of the Board of Education
Independent School District #2180
Special Meeting
July 6, 2020, 6pm
High School Room 202**

Members Present: Tate Mueller, Carmel Thein, Julie Alsum, Scott Ruitter, Lane Schwitters, Deb Brandt
Others Present: Sherri Broderius, Superintendent, Kim Sandry, Chris Ziemer, Dan Hiemenz

Chair Lane Schwitters called the meeting to order at 6:00 pm.

Motion by Ruitter, second by Alsum, to approve the agenda as presented. Motion carried by unanimous vote.

Business items:

Resolution by Alsum, second by Thein, to approve Design Development of the building project and move forward into Construction Documents.

Roll Call Vote:

In favor: Mueller, Thein, Alsum, Ruitter, Schwitters

Opposed: Brandt

Resolution passed and adopted.

Resolution for Approval of the MACCRAY Bond Referendum Building Improvement Projects
– Design Development Phase

Member Alsum introduced the following resolution and moved for its adoption:

BACKGROUND: Planning and design for the MACCRAY Bond Referendum Building Improvement Projects, divided into Schematic Design, Design Development, and Construction Documents phases, began in December 2019 with commencement of Schematic Design. Project Oversight and User Groups were established to provide input from the District staff, administration and community members in order to provide the necessary input and direction to ICS (the District's Program Manager) and its Subconsultants to ensure design aligns with District goals, needs and standards.

WHEREAS, ICS (the District's Program Manager) and its Subconsultants have submitted Design Development documents and presentation for the MACCRAY Bond Referendum Building Improvement Projects to the Project Oversight Committee members for review; and

WHEREAS, Project Oversight and User Group meetings have been held throughout the Design Development Phase for the MACCRAY Bond Referendum Building Improvement Projects, which includes participants from the ICS, ICS's Subconsultants, representatives from District's facilities, principals, teachers, and staff; and

WHEREAS, Project Oversight Committee, which includes participants from ICS, ICS's Subconsultants, District facilities, District finance, District Superintendent, and Board members, has held regularly meetings throughout the Design Development Phase for the MACCRAY Bond Referendum Building Improvement Projects and its members have reviewed and are in

agreement with the improvements outlined in the Design Development documents and presentation; and

WHEREAS, at the MACCRAY Public Schools July 6, 2020 regular meeting, ICS (Program Manager) presented the MACCRAY Bond Referendum Building Projects Design Development documents and presentation for review and approval; and

WHEREAS, MACCRAY School Board considered and discussed the MACCRAY Bond Referendum Building Projects Design Development documents and presentation at its July 6, 2020 meeting, and after due deliberation, the MACCRAY School Board approved the Designed Development documents and presentation and authorizes ICS (Program Manager) and its Subconsultants to proceed with the next phase of design, Construction Documents.

THEREFORE, BE IT RESOLVED:

1. The Design Development documents and presentation for the MACCRAY Bond Referendum Building Improvement Projects are hereby approved; and
2. ICS (the Program Manager) and its Subconsultants are hereby authorized to proceed with the next phase in the design process, the Construction Document Phase.

The motion for adoption of the foregoing resolution was duly seconded by

Member Thein and upon vote being taken thereon, the following voted in favor thereof:

Alsum, Mueller, Schwitters, Ruitter, Thein

and the following voted against the same: Brandt.

The foregoing resolution was passed and adopted this 6th day of July 2020.

Motion by Thein, second by Mueller, to adjourn meeting. Motion carried by unanimous vote. Meeting adjourned at 6:27pm.

Respectfully submitted,
Carmel Thein, Clerk
Kim Sandry, Business Manager

**Minutes of the Board of Education
Independent School District #2180
Regular Meeting #12
Monday, June 8, 2020 6:00 PM
HS Cafeteria/Live Streaming on MACCRAY Media**

Members Present: Tate Mueller, Julie Alsum, Scott Ruitter, Lane Schwitters, Debi Brandt, Carmel Thein.
Others Present: Sherri Broderius, Superintendent; Melissa Sparks, HS Principal, Judd Wheatley, Elem. Principal, Kim Sandry, Business Manager, Jim Trulock, AD.

Chair Lane Schwitters called the meeting to order at 6:00 pm.
Pledge of Allegiance

Motion by Thein, second by Brandt, to approve the agenda as presented.
Roll Call Vote: Motion carried by unanimous vote.

Public comment: None.

Approval of Consent Agenda:

Motion by Ruitter, second by Alsum, to approve the consent agenda.
Roll Call Vote: Motion carried by unanimous vote.

- Adoption of Minutes
- Approve payment of bills and financial report.
- Accept Retirement – D. Holien
- Approve Teacher Contract – M. Erickson
- Approve Membership in MREA

Communications Reports:

Mrs. Smith: Written report on cancellations due to Covid.
Mr. Trulock: Reported on possible summer activities, MSHSL membership.
Mr. Wheatley: None.
Mrs. Sparks: End of year events at high school, Graduation thank yous, Thanking retirees.
Mrs. Broderius: Legislation, CARES Act money, building project, budget.

Committee Report: POC (Building Committee) Update – Carmel Thein and Julie Alsum.

Business Items:

Motion by Ruitter, second by Alsum, to approve the FY2021 Budget.
Motion carried by unanimous vote.

Motion by Thein, second by Brandt, to approve the Resolution for 2020-2021 Membership in the Minnesota State High School League.

Roll Call Vote:

- Alsum: Yes
- Brandt: Yes
- Mueller: Yes
- Ruitter: Yes

Schwitters: Yes

Thein: Yes

Resolution passed and adopted.

Motion by Brandt, second by Alsum, to allow the Raymond Rockets to use the baseball field provided they have a Preparedness Plan in place following the MDH and CDC guidelines and that they have insurance.

Motion carried by unanimous vote.

Motion by Alsum, second by Ruitter, to approve the Resolution to join MIST.

Roll Call Vote:

Alsum: Yes

Brandt: Yes

Mueller: Yes

Ruitter: Yes

Schwitters: Yes

Thein: Yes

Resolution passed and adopted.

Motion by Brandt, second by Ruitter, to approve the first and final reading of Policy 515-Protection and Privacy of Pupil Records.

Motion carried by unanimous vote.

Meetings and Workshops:

Special Board Meeting, Monday, July 6, 6pm, MACCRAY High School: Agenda: Approve the Design Development of the Building Project.

Regular Meeting, Monday, July 13, 6pm, MACCRAY High School

Regular Board Meeting, Monday, Aug. 10, 6pm, MACCRAY High School.

Adjournment of Meeting

Motion by Ruitter, second by Thein, for adjournment.

Motion carried by unanimous vote. Meeting adjourned at 7:20 pm.

Respectfully submitted,

Carmel Thein, Clerk

Kim Sandry, Business Manager

Ind. School District #2180
Exp Summary - Fd, Pro Series
Period Ending June 30, 2020

Sequence: Fd, Pro

		20RVSD											
Description		Annual Budget	Period 202012	Year To Date	% YTD	Encumbrances	+ Enc	% YTD	Remaining	Balance			
01	General												
	000 Administration	645,090.00	66,753.55	706,811.21	110%	214.00		110%	(61,935.21)				
	100 District Support Services	293,451.00	22,727.77	289,159.20	99%	0.00		99%	4,291.80				
	200 Elem & Secondary Regular Instr	3,959,762.00	359,790.64	3,579,625.50	90%	8,844.21		91%	371,292.29				
	300 Vocational Education Instr	152,500.00	22,136.31	132,322.40	87%	0.00		87%	20,177.60				
	400 Special Education Instr	1,625,022.00	125,281.13	1,394,708.60	86%	3,715.95		86%	226,597.45				
	600 Instructional Support Services	524,306.00	49,363.41	518,486.11	99%	6,183.03		100%	(363.14)				
	700 Pupil Support Services	926,693.00	29,657.71	822,093.80	89%	105.00		89%	104,494.20				
	800 Sites & Buildings	699,380.00	57,041.68	709,454.10	101%	7,148.95		102%	(17,223.05)				
	900 Fiscal & Other Fixed Costs	95,361.00	0.00	95,310.99	100%	0.00		100%	50.01				
01	General	8,921,565.00	732,752.20	8,247,971.91	92%	26,211.14		93%	647,381.95				
02	Food Service												
	700 Pupil Support Services	461,913.00	25,674.39	485,285.12	105%	24.40		105%	(23,396.52)				
02	Food Service	461,913.00	25,674.39	485,285.12	105%	24.40		105%	(23,396.52)				
04	Community Service												
	500 Community Ed & Services	446,020.00	32,130.17	422,981.96	95%	1,754.27		95%	21,283.77				
04	Community Service	446,020.00	32,130.17	422,981.96	95%	1,754.27		95%	21,283.77				
05	Capital Outlay												
	200 Elem & Secondary Regular Instr	18,760.00	0.00	18,785.59	100%	0.00		100%	(25.59)				
	600 Instructional Support Services	12,000.00	0.00	12,026.00	100%	599.99		105%	(625.99)				
	800 Sites & Buildings	357,699.00	100,504.58	464,629.54	130%	6,235.63		132%	(113,166.17)				
05	Capital Outlay	388,459.00	100,504.58	495,441.13	128%	6,835.62		129%	(113,817.75)				
07	Debt Redemption												
	900 Fiscal & Other Fixed Costs	602,575.00	0.00	602,575.00	100%	0.00		100%	0.00				
07	Debt Redemption	602,575.00	0.00	602,575.00	100%	0.00		100%	0.00				
21	Student Activity												
	200 Elem & Secondary Regular Instr	127,540.00	4,881.44	145,496.25	114%	0.00		114%	(17,956.25)				
21	Student Activity	127,540.00	4,881.44	145,496.25	114%	0.00		114%	(17,956.25)				
Report Totals:		10,948,072.00	895,942.78	10,399,751.37	95%	34,825.43		95%	513,495.20				

INVESTMENTS OUTSTANDING

June 30, 2019

MSDMAX Fund – MSDLAF

MSDMAX Fund Balance as of June 30, 2019	\$2,231.77
Interest - July 31, 2019	\$4.29
Interest – Aug. 31, 2019	\$4.15
Interest – Sept. 30, 2019	\$3.90
Interest – Oct. 31, 2019	\$3.79
Interest – Nov. 30, 2019	\$3.19
Interest – Dec. 31, 2019	\$3.19
Interest – Jan. 31, 2020	\$3.28
Interest – Feb. 29, 2020	\$2.89
Interest – Mar. 30, 2020	\$2.49
Interest – Apr. 30, 2020	\$1.76
Interest – May 31, 2020	\$1.04
Interest – June 30, 2020	\$.57
BALANCE	<u>\$2,266.31</u>

LIQUID ASSET FUND

Money Market Balance as of June 30, 2019	\$1,520.25
Interest – July 31, 2019	\$2.80
Interest – Aug. 31, 2019	\$2.70
Interest – Sept. 30, 2019	\$2.53
Interest – Oct. 31, 2019	\$2.45
Interest – Nov. 30, 2019	\$2.06
Interest – Dec. 31, 2019	\$2.05
Interest – Jan. 31, 2020	\$2.11
Interest – Feb. 29, 2020	\$1.84
Interest -Mar. 30, 2020	\$1.56
Interest – Apr. 30, 2020	\$1.06
Interest – May 31, 2020	\$.57
Interest – June 30, 2020	\$.27
BALANCE	<u>\$1,542.25</u>

Heritage Bank N.A. (Savings)

Balance on June 30, 2019	\$45,674.52
Interest – July 31, 2019	\$39.23
Interest – Aug. 31, 2019	\$35.69
Interest – Sept. 30, 2019	\$36.91
Interest – Oct. 31, 2019	\$36.94
Interest – Nov. 30, 2019	\$34.59
Interest – Dec. 31, 2019	\$38.19
Interest -Jan. 31, 2020	\$37.03
Interest – Feb. 29, 2020	\$33.47
Interest – Mar. 30, 2020	\$25.87
Interest – Apr. 30, 2020	\$12.47
Interest – May 31, 2020	\$12.06
Interest – June 30, 2020	\$13.31
BALANCE	<u>\$46,030.28</u>

Citizens Alliance Bank Special Money Market Savings

Balance as of June 30, 2019	\$2,298,647.16
Interest – July 31, 2019 (Transfer \$400,000 in)	\$2,225.26
Interest – Aug. 31, 2019	\$1775.92
Interest – Sept. 30, 2019	\$1836.32

Interest – Oct. 31, 2019 (Transfer \$500,000 in)	\$1739.94
Interest – Nov. 30, 2019 (Transfer \$500,000 out)	\$1659.85
Interest – Dec. 31, 2019	\$1543.12
Interest – Jan. 31, 2020 (Transfer \$300,000 out)	\$1404.93
Interest – Feb. 29, 2020 (Transfer \$400,000 out)	\$1187.87
Interest – Mar. 30, 2020 (Transfer \$300,000 in)	\$840.14
Interest – Apr. 30, 2020	\$570.29
Interest – May 31, 2020 (Transfer \$900,000 in)	\$659.00
Interest – June 30, 2020 (Transfer \$1,000,000 in)	\$1034.39
BALANCE	<u>\$4,215,124.28</u>

Ind. School District #2180 Payment Reg by Bank and Check

Co	Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Curr	Pay/Void Date	Amount
2180	BND2		51519	5003	Check	1	4559	ICS Consulting, Inc	Yes	No	No	USD	06/25/2020	164,685.10
Bank Total: \$164,685.10														
2180	Pay		51478		Wire	1	3881	Vanco, Inc	No	No	No	USD	06/09/2020	4.21
2180	Pay		51514		Wire	1	00867	PERA	No	No	No	USD	06/23/2020	14,383.13
2180	Pay		51515		Wire	1	00868	MN Teachers Retirement Assoc.	No	No	No	USD	06/23/2020	40,539.36
2180	Pay		51516		Wire	1	2181	Educators Benefit Consultants, LLC	No	No	No	USD	06/23/2020	15,821.22
2180	Pay		51517		Wire	1	2385	MN Department of Revenue	No	No	No	USD	06/23/2020	12,625.75
2180	Pay		51518		Wire	1	2875	Internal Revenue Service	No	No	No	USD	06/23/2020	83,442.68
2180	Pay		51544		Wire	1	00867	PERA	No	No	No	USD	06/29/2020	4,603.45
2180	Pay		51545		Wire	1	00868	MN Teachers Retirement Assoc.	No	No	No	USD	06/29/2020	25,914.59
2180	Pay		51546		Wire	1	2181	Educators Benefit Consultants, LLC	No	No	No	USD	06/29/2020	11,923.69
2180	Pay		51547		Wire	1	2385	MN Department of Revenue	No	No	No	USD	06/29/2020	7,462.48
2180	Pay		51548		Wire	1	2875	Internal Revenue Service	No	No	No	USD	06/29/2020	45,960.19
2180	Pay		51451	52640	Check	1	2852	Alexandria Technical & Comm College	Yes	No	No	USD	06/04/2020	4,020.81
2180	Pay		51446	52641	Check	1	1817	Bennett Office Technologies	Yes	No	No	USD	06/04/2020	1,478.16
2180	Pay		51455	52642	Check	1	3911	Bristle, Laura	Yes	No	No	USD	06/04/2020	55.00
2180	Pay		51469	52643	Check	1	4737	Childers, Paul	Yes	No	No	USD	06/04/2020	70.00
2180	Pay		51431	52644	Check	1	00044	City of Clara City	Yes	No	Yes	USD	06/04/2020	0.00
2180	Pay		51435	52645	Check	1	00246	City of Raymond	Yes	No	No	USD	06/04/2020	65.90
2180	Pay		51436	52646	Check	1	00251	Clara City Implement	Yes	No	No	USD	06/04/2020	1,602.84
2180	Pay		51432	52647	Check	1	00048	Clara City Telephone Company	Yes	No	No	USD	06/04/2020	681.81
2180	Pay		51465	52648	Check	1	4733	Colby, Cheryl	Yes	No	No	USD	06/04/2020	85.00
2180	Pay		51466	52649	Check	1	4734	Condon, Steve	Yes	No	No	USD	06/04/2020	75.00
2180	Pay		51444	52650	Check	1	1427	Dean Foods North Central, Inc.	Yes	No	No	USD	06/04/2020	1,618.12
2180	Pay		51439	52651	Check	1	00379	Donners Service Station	Yes	No	No	USD	06/04/2020	78.34
2180	Pay		51448	52652	Check	1	2181	Educators Benefit Consultants, LLC	Yes	No	No	USD	06/04/2020	110.99
2180	Pay		51433	52653	Check	1	00077	Farmers Coop Oil Co.	Yes	No	No	USD	06/04/2020	486.04
2180	Pay		51462	52654	Check	1	4727	Fuls, Adela	Yes	No	No	USD	06/04/2020	20.00
2180	Pay		51464	52655	Check	1	4732	Graser, Richard	Yes	No	No	USD	06/04/2020	20.00
2180	Pay		51452	52656	Check	1	2865	Gronseth, Joel	Yes	No	No	USD	06/04/2020	189.18
2180	Pay		51471	52657	Check	1	4739	Groothuis, Joan	Yes	No	No	USD	06/04/2020	65.00
2180	Pay		51445	52658	Check	1	1514	Harguth, Brenda	Yes	No	No	USD	06/04/2020	64.40
2180	Pay		51438	52659	Check	1	00366	Harter, Lynn	Yes	No	No	USD	06/04/2020	90.00
2180	Pay		51434	52660	Check	1	00105	Hillyard / Hutchinson	Yes	No	No	USD	06/04/2020	167.69
2180	Pay		51470	52661	Check	1	4738	Hovda, Ann	Yes	No	No	USD	06/04/2020	90.00
2180	Pay		51440	52662	Check	1	00511	Jeff Johnson Excavating	Yes	No	No	USD	06/04/2020	350.00
2180	Pay		51443	52663	Check	1	1104	Jostens	Yes	No	Yes	USD	06/04/2020	0.00
2180	Pay		51460	52664	Check	1	4626	Kubota Leasing	Yes	No	No	USD	06/04/2020	583.78

Ind. School District #2180 Payment Reg by Bank and Check

Co	Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Curr	Pay/Void Date	Amount
2180	Pay		51463	52665	Check	1	4731	Luschen, Kati	Yes	No	No	USD	06/04/2020	70.00
2180	Pay		51454	52666	Check	1	3796	MACCRAY Boys Basketball	Yes	No	No	USD	06/04/2020	281.25
2180	Pay		51450	52667	Check	1	2673	MACCRAY Girls Basketball	Yes	No	No	USD	06/04/2020	281.25
2180	Pay		51442	52668	Check	1	00761	Merle's Repair	Yes	No	No	USD	06/04/2020	51.50
2180	Pay		51459	52669	Check	1	4553	Nordic Solar HoldCo Phase 2, LLC	Yes	No	No	USD	06/04/2020	10,131.44
2180	Pay		51467	52670	Check	1	4735	Powell, Erika	Yes	No	No	USD	06/04/2020	76.50
2180	Pay		51458	52671	Check	1	4260	Prekker, Jason	Yes	No	No	USD	06/04/2020	107.85
2180	Pay		51461	52672	Check	1	4725	Rieger, Laine	Yes	No	No	USD	06/04/2020	90.00
2180	Pay		51449	52673	Check	1	2347	Rochester Telecom Systems	Yes	No	No	USD	06/04/2020	33.66
2180	Pay		51447	52674	Check	1	2042	Schwegman's Cleaners	Yes	No	No	USD	06/04/2020	130.91
2180	Pay		51472	52675	Check	1	4740	Speiser, Kathleen	Yes	No	No	USD	06/04/2020	65.00
2180	Pay		51457	52676	Check	1	4153	Speiser, Nate	Yes	No	No	USD	06/04/2020	96.50
2180	Pay		51468	52677	Check	1	4736	Sunderland, Toby	Yes	No	No	USD	06/04/2020	86.50
2180	Pay		51437	52678	Check	1	00308	SW & WC Service Cooperative	Yes	No	No	USD	06/04/2020	5,021.67
2180	Pay		51453	52679	Check	1	2943	Sweep Hardware	Yes	No	No	USD	06/04/2020	302.89
2180	Pay		51456	52680	Check	1	4094	Toov, Sara	Yes	No	No	USD	06/04/2020	80.00
2180	Pay		51441	52681	Check	1	00734	Tostenson, Inc.	Yes	No	No	USD	06/04/2020	1,358.35
2180	Pay		51474	52682	Check	1	1658	Kandiyohi County Recorder	Yes	No	No	USD	06/04/2020	20.00
2180	Pay		51475	52683	Check	1	00044	City of Clara City	Yes	No	No	USD	06/04/2020	599.37
2180	Pay		51476	52684	Check	1	1104	Jostens	Yes	No	No	USD	06/04/2020	1,036.93
2180	Pay		51477	52685	Check	1	4260	Prekker, Jason	Yes	No	No	USD	06/04/2020	484.26
2180	Pay		51480	52686	Check	1	3592	Dooley's Natural Gas	Yes	No	No	USD	06/11/2020	2,282.90
2180	Pay		51481	52687	Check	1	3962	Indianhead Foodservice Distributor	Yes	No	No	USD	06/11/2020	261.04
2180	Pay		51479	52688	Check	1	3145	LibraryWorld	Yes	No	No	USD	06/11/2020	1,350.00
2180	Pay		51482	52689	Check	1	3985	Little Crow Telemedia Network	Yes	No	No	USD	06/11/2020	5,186.00
2180	Pay		51484	52690	Check	1	01863	Central Counties Cooperative	Yes	No	No	USD	06/11/2020	360.81
2180	Pay		51485	52691	Check	1	3311	J.W. Pepper & Son, Inc.	Yes	No	No	USD	06/11/2020	52.98
2180	Pay		51483	52692	Check	1	00650	Prinsburg Farmers Coop	Yes	No	No	USD	06/11/2020	36.89
2180	Pay		51487	52693	Check	1	00878	American Family -AFLAC	Yes	No	No	USD	06/18/2020	1,178.71
2180	Pay		51489	52694	Check	1	1039	Citizens Alliance Bank	Yes	No	No	USD	06/18/2020	310.00
2180	Pay		51490	52695	Check	1	2985	EDUCATORS BENEFIT CONSULTANTS	Yes	No	No	USD	06/18/2020	2,598.73
2180	Pay		51495	52696	Check	1	4594	Kensington Bank	Yes	No	No	USD	06/18/2020	191.67
2180	Pay		51492	52697	Check	1	3402	Lake Region Bank	Yes	No	No	USD	06/18/2020	1,737.48
2180	Pay		51491	52698	Check	1	3014	LegalShield	Yes	No	No	USD	06/18/2020	12.95
2180	Pay		51488	52699	Check	1	00881	NCBERS Group Life Ins.	Yes	No	No	USD	06/18/2020	32.00
2180	Pay		51494	52700	Check	1	4575	Old National Bank	Yes	No	No	USD	06/18/2020	396.02
2180	Pay		51493	52701	Check	1	3844	United Way of West Central MN	Yes	No	No	USD	06/18/2020	10.00
2180	Pay		51486	52702	Check	1	00023	UNUM Life Insurance Company	Yes	No	No	USD	06/18/2020	258.79
2180	Pay		51507	52703	Check	1	4016	Aimich's Market	Yes	No	No	USD	06/18/2020	122.67

**Ind. School District #2180
Payment Reg by Bank and Check**

Co	Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Curr	Pay/Void Date	Amount
2180	Pay		51508	52704	Check	1 4098		Alsum, Julie	Yes	No	No	USD	06/18/2020	155.40
2180	Pay		51503	52705	Check	1 2791		Arnolds of Willmar	Yes	No	No	USD	06/18/2020	58.86
2180	Pay		51500	52706	Check	1 2450		Brothers Fire Protection Co.	Yes	No	No	USD	06/18/2020	508.60
2180	Pay		51499	52707	Check	1 1762		Donners Crossroads Truckstop	Yes	No	No	USD	06/18/2020	84.92
2180	Pay		51509	52708	Check	1 4194		Drex-mart	Yes	No	No	USD	06/18/2020	185.87
2180	Pay		51496	52709	Check	1 00105		Hillyard / Hutchinson	Yes	No	No	USD	06/18/2020	49.98
2180	Pay		51501	52710	Check	1 2508		KDMA	Yes	No	No	USD	06/18/2020	299.00
2180	Pay		51511	52711	Check	1 4741		Maffit, Joe	Yes	No	No	USD	06/18/2020	636.50
2180	Pay		51504	52712	Check	1 2797		Minnesota Department of Health	Yes	No	No	USD	06/18/2020	40.00
2180	Pay		51510	52713	Check	1 4410		MN PEIP	Yes	No	No	USD	06/18/2020	67,408.76
2180	Pay		51506	52714	Check	1 3961		New Dominion School	Yes	No	No	USD	06/18/2020	3,715.35
2180	Pay		51505	52715	Check	1 3797		Running Supply Inc.	Yes	No	No	USD	06/18/2020	169.98
2180	Pay		51502	52716	Check	1 2685		Speiser Brothers, Inc.	Yes	No	No	USD	06/18/2020	552.30
2180	Pay		51497	52717	Check	1 00666		West Central Roofing Cont.	Yes	No	Yes	USD	06/18/2020	0.00
2180	Pay		51498	52718	Check	1 00844		West Central Sanitation, Inc.	Yes	No	No	USD	06/18/2020	1,430.02
2180	Pay		51513	52719	Check	1 00666		West Central Roofing Cont.	Yes	No	No	USD	06/18/2020	97,473.30
2180	Pay		51523	52720	Check	1 2359		Amazon.com	Yes	No	No	USD	06/25/2020	686.20
2180	Pay		51527	52721	Check	1 3130		BCA	Yes	No	No	USD	06/25/2020	15.00
2180	Pay		51521	52722	Check	1 01432		Chappell Central, Inc.	Yes	No	No	USD	06/25/2020	1,255.68
2180	Pay		51528	52723	Check	1 3462		Dykema, Lisa	Yes	No	No	USD	06/25/2020	64.25
2180	Pay		51525	52724	Check	1 2763		Hildi Inc.	Yes	No	No	USD	06/25/2020	2,900.00
2180	Pay		51520	52725	Check	1 00105		Hillyard / Hutchinson	Yes	No	No	USD	06/25/2020	1,500.00
2180	Pay		51536	52726	Check	1 4743		Huetli, Jason	Yes	No	No	USD	06/25/2020	56.10
2180	Pay		51537	52727	Check	1 4744		Hultgren, Jason	Yes	No	No	USD	06/25/2020	38.00
2180	Pay		51538	52728	Check	1 4745		Johnson, Bruce	Yes	No	No	USD	06/25/2020	82.03
2180	Pay		51530	52729	Check	1 4326		Kennedy & Graven, Chartered	Yes	No	No	USD	06/25/2020	2,593.50
2180	Pay		51533	52730	Check	1 4593		Kienitz, Wendell	Yes	No	No	USD	06/25/2020	152.00
2180	Pay		51529	52731	Check	1 3796		MACCRAY Boys Basketball	Yes	No	No	USD	06/25/2020	972.21
2180	Pay		51532	52732	Check	1 4571		MACCRAY SALT	Yes	No	Yes	USD	06/25/2020	14.50
2180	Pay		51532	52732	Check	1 4571		MACCRAY SALT	Yes	No	Yes	USD	06/26/2020	(14.50)
2180	Pay		51524	52733	Check	1 2548		Meca Sportswear	Yes	No	Yes	USD	06/25/2020	0.00
2180	Pay		51531	52734	Check	1 4356		Mendoza, Luisa	Yes	No	No	USD	06/25/2020	24.15
2180	Pay		51526	52735	Check	1 2797		Minnesota Department of Health	Yes	No	No	USD	06/25/2020	40.00
2180	Pay		51534	52736	Check	1 4641		Niemeyer, JoLinda	Yes	No	No	USD	06/25/2020	18.70
2180	Pay		51522	52737	Check	1 2346		Schwitters, Lane	Yes	No	No	USD	06/25/2020	118.50
2180	Pay		51535	52738	Check	1 4742		Tews, Victoria	Yes	No	No	USD	06/25/2020	33.25
2180	Pay		51539	52739	Check	1 4746		Thein, Sandy	Yes	No	No	USD	06/25/2020	41.40
2180	Pay		51542	52740	Check	1 4747		Hinrichs, Craig	Yes	No	No	USD	06/25/2020	350.00
2180	Pay		51550	52741	Check	1 00878		American Family -AFLAC	Yes	No	No	USD	06/29/2020	961.13

Ind. School District #2180 Payment Reg by Bank and Check

Co	Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Curr	Pay/Void Date	Amount
2180	Pay		51552	52742	Check	1	1039	Citizens Alliance Bank	Yes	No	No	USD	06/29/2020	310.00
2180	Pay		51553	52743	Check	1	2985	EDUCATORS BENEFIT CONSULTANTS	Yes	No	No	USD	06/29/2020	2,298.73
2180	Pay		51557	52744	Check	1	4594	Kensington Bank	Yes	No	No	USD	06/29/2020	191.67
2180	Pay		51554	52745	Check	1	3014	LegalShield	Yes	No	No	USD	06/29/2020	12.95
2180	Pay		51551	52746	Check	1	00881	NCPERS Group Life Ins.	Yes	No	No	USD	06/29/2020	32.00
2180	Pay		51556	52747	Check	1	4575	Old National Bank	Yes	No	No	USD	06/29/2020	396.02
2180	Pay		51555	52748	Check	1	3844	United Way of West Central MN	Yes	No	No	USD	06/29/2020	10.00
2180	Pay		51549	52749	Check	1	00023	UNJUM Life Insurance Company	Yes	No	No	USD	06/29/2020	208.92
2180	Pay		51565	52750	Check	1	2450	Brothers Fire Protection Co.	Yes	No	No	USD	06/30/2020	1,117.00
2180	Pay		51558	52751	Check	1	00138	City of Maynard	Yes	No	No	USD	06/30/2020	111.50
2180	Pay		51559	52752	Check	1	00179	Ecolab Pest Elimination Division	Yes	No	No	USD	06/30/2020	665.36
2180	Pay		51560	52753	Check	1	00616	Ervin Construction	Yes	No	No	USD	06/30/2020	297.50
2180	Pay		51574	52754	Check	1	4749	Fisher, Rebecca	Yes	No	No	USD	06/30/2020	51.40
2180	Pay		51563	52755	Check	1	1922	Frontier	Yes	No	No	USD	06/30/2020	376.01
2180	Pay		51572	52756	Check	1	4744	Hultgren, Jason	Yes	No	No	USD	06/30/2020	40.00
2180	Pay		51569	52757	Check	1	4626	Kubota Leasing	Yes	No	No	USD	06/30/2020	583.78
2180	Pay		51571	52758	Check	1	4708	MACCRAY Class of 2025	Yes	No	No	USD	06/30/2020	15.00
2180	Pay		51567	52759	Check	1	3006	MACCRAY Lunch	Yes	No	No	USD	06/30/2020	792.86
2180	Pay		51570	52760	Check	1	4660	MACCRAY Tech Fees	Yes	No	No	USD	06/30/2020	35.00
2180	Pay		51561	52761	Check	1	01758	Mitlyng Electric & Refrig., Inc	Yes	No	No	USD	06/30/2020	403.50
2180	Pay		51562	52762	Check	1	01797	Purchase Power	Yes	No	No	USD	06/30/2020	100.00
2180	Pay		51568	52763	Check	1	3016	Ruiter, Scott	Yes	No	No	USD	06/30/2020	80.00
2180	Pay		51564	52764	Check	1	2346	Schwitters, Lane	Yes	No	No	USD	06/30/2020	80.00
2180	Pay		51573	52765	Check	1	4748	Vallejo, Denise	Yes	No	No	USD	06/30/2020	13.50
2180	Pay		51566	52766	Check	1	2923	VISA - CABank	Yes	No	No	USD	06/30/2020	282.93
Bank Total: \$504,710.85														
2180	SA		51473	21785	Check	1	00507	West Central Trophies	Yes	No	No	USD	06/04/2020	13.00
2180	SA		51512	21786	Check	1	4730	Practice Sports, Inc	Yes	No	No	USD	06/18/2020	1,610.45
2180	SA		51541	21787	Check	1	2359	Amazon.com	Yes	No	No	USD	06/25/2020	109.38
2180	SA		51540	21788	Check	1	2126	Menards - Willmar	Yes	No	No	USD	06/25/2020	14.97
2180	SA		51543	21789	Check	1	2548	Meca Sportswear	Yes	No	No	USD	06/25/2020	40.00
2180	SA		51576	21790	Check	1	4571	MACCRAY SALT	Yes	No	No	USD	06/30/2020	14.50
2180	SA		51575	21791	Check	1	2923	VISA - CABank	Yes	No	No	USD	06/30/2020	3,074.65
Bank Total: \$4,876.95														
Report Total: \$674,272.90														

MACCRAY Schools Enrollment 20-21

	June 19-20	July	Aug	Sept	Oct	Nov	Dec	Jan
Pre-K	75	75						
K	62	46						
1	58	62						
2	69	58						
3	66	69						
4	44	66						
5	55	44						
6	55	55						
K-6 Subtotal	409	400	0	0	0	0	0	0
Pre-K-6 Subtotal	484	475	0	0	0	0	0	0
7	57	55						
8	61	57						
9	56	61						
10	55	56						
11	45	55						
12	36	45						
Subtotal	310	329	0	0	0	0	0	0
K-12 Total	719	729	0	0	0	0	0	0
P-12 Total	794	804	0	0	0	0	0	0

Feb	Mar	Apr	May	EOY
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0

July 2020 Activities Director Report

1. **After two weeks with no MSHSL meetings, Zoom meetings will resume Thursday, 7/16. Information has not changed greatly other than these summer coaching guidelines. Here is what has been recommended.**
 - **Full team practices could start on June 24.**
 - **Inter-team games and scrimmages could start: Outdoor on June 24/Indoor on July1.**
 - **Two weeks later, focus on playing teams in our local community (we don't have any) and I estimate that as July 8.**
 - **Two weeks later, consider expanding to games out of the community based on COVID case activity and I estimate that as July 22.**
2. **I am not recommending any activity fee increases this year.**
3. **I would like to adjust how we accept payments regarding the fee changes we made last year. If families would like to take advantage of the fee reductions as listed below, they would need to pay the full fee at the beginning of the first activity the student participates in.**
 - **“maximum fee paid per individual for all activities” \$200 per year, (with a couple exceptions such as BPA).**
 - **“maximum fee paid per family (7-12) for all activities” \$400 per year (again, with a couple exceptions such as BPA).**

This fee change was offered for multiple reasons such as:

- **Helping families out by reducing some cost when their children are involved in many activities throughout the year.**
 - **Promoting more student involvement.**
 - **Making the record keeping for office staff more simplified.**
4. **All Fall sports practices begin Monday, August 17.**
 5. **Thank you for approving the Fall Coaches/Supervisors.**

Activity Coaches & Supervisors - Spring 2020 (updated 7-9-20)

Football

Rick Meyer	Head Varsity
Nate Bourne	Asst. Varsity
Cole Christopher	J.V. & Asst.
Tyler Anderson	J.V. & Asst.
Trent Carlson	Junior High
Justin Tongen	Junior High
Ben Burner	Volunteer
Brandon Grund	Volunteer

Boys & Girls Cross Country

Deb Hoberg	Head Varsity - RCW
Looking for Applicants	

Volleyball

Terese Bourne	Head Varsity
Abbey Thissen	B Squad
Brenda Schwitters	C Squad
Brittany Koenen (haven't talked to)	8th Grade
Erin Liebl	7th Grade
Ashley Dirksen	Volunteer
Sydney Schwitters	Volunteer
Tory Brouwer	Volunteer
Olivia Ruitter	Volunteer
Piper Asche	Volunteer
Danni Burns	Volunteer
Ellie Thein	Volunteer

Girls Tennis

Trisha Suchanek	Head Varsity
Lindsey Bosch (depends on numbers)	Asst./JH/Volunteer?
Ashley Trulock	Volunteer
Annie Sandry	Volunteer
Riley Essendrup	Volunteer
Anton Thissen	Volunteer

Weight Room - Cole Christopher

Activity Concessions Supervisor/Worker - ????

Superintendent Report – July 13, 2020

My report will encompass the many complex aspects of preparing for the three learning scenarios required by the MDE. I will report from the leadership meeting we held recently and use the MSBA Guidance Documents that we all received earlier this week as a basis for my report.

RESOLUTION ESTABLISHING DATES
FOR FILING AFFIDAVITS OF CANDIDACY

BE IT RESOLVED by the School Board of Independent School District No.2180, State of Minnesota, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No.2180 shall begin on July 28, 2020 and shall close on August 11, 2020. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00** o'clock p.m. on August 11, 2020.
2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy.
3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.
4. The notice of said filing dates shall be in substantially the following form:

**NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO. 2180
MACCRAY PUBLIC SCHOOLS
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No. 2180 shall begin on July 28, 2020 and shall close at 5:00 o'clock p.m. on August 11, 2020. Open seats are in Voting Districts 1,3 and 6.

The general election shall be held on Tuesday, November 3, 2020. At that election, three members (one each from District 1, 3, and 6) will be elected to the School Board for terms of four (4) years each.


Affidavits of Candidacy are available from the school district business office, MACCRAY High School, 711 Wolverine Drive, Clara City, MN. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district voting district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same primary or next ensuing general election.


The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5:00 o'clock p.m. on August 11, 2020.

Dated: _____, 20 ____

BY ORDER OF THE SCHOOL BOARD

/s/ _____
School District Clerk

 Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266		Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06									
Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes, section 123B.595, subdivision 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells											
District Info.		Enter Information		District Info.		Enter Information					
District Name:	MACCRAY	Date:	7/14/2020								
District Number:	2180-01	Email:	sandryk@maccray.k12.mn.us								
District Contact Name:	Kim Sandry										
Contact Phone #	320-847-2154 ext. 1355										
Fiscal Year (FY) Ending June 30											
Expenditure Categories				2020 (base year)	2021	2022	2023	2024	2025	2026	2027
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.											
Finance Code	Category (1)										
347	Physical Hazards			\$1,756	\$1,756	\$1,756	\$1,756	\$1,756	\$1,756	\$1,756	\$1,756
349	Other Hazardous Materials			\$25	\$0	\$0	\$0	\$0	\$0	\$0	\$0
352	Environmental Health and Safety Management			\$8,578	\$0	\$0	\$0	\$0	\$0	\$0	\$0
358	Asbestos Removal and Encapsulation			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety			\$16,244	\$10,000	\$10,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
366	Indoor Air Quality			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects				\$26,603	\$11,756	\$11,756	\$6,756	\$6,756	\$6,756	\$6,756	\$6,756
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year											
Finance Code	Category (2)										
358	Asbestos Removal and Encapsulation			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects \$100,000 or More				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151											
Finance Code	Category (3)										
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Remodeling for Approved Voluntary Pre-K Projects				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accessibility											
Finance Code	Category (4)										
367	Accessibility			\$1,557	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Accessibility Projects				\$1,557	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Capital Expenditures and Maintenance Projects											
Finance Code	Category (5)										
368	Building Envelope			\$13,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0
369	Building Hardware and Equipment			\$1,128	\$0	\$0	\$0	\$0	\$0	\$0	\$0
370	Electrical			\$1,899	\$0	\$0	\$0	\$0	\$0	\$0	\$0
379	Interior Surfaces			\$1,662	\$0	\$0	\$0	\$0	\$0	\$0	\$0
380	Mechanical Systems			\$44,339	\$20,000	\$20,000	\$20,000	\$10,000	\$10,000	\$10,000	\$10,000
381	Plumbing			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
382	Professional Services and Salary			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
383	Roof Systems			\$209,011	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0
384	Site Projects			\$7,576	\$30,000	\$600,000	\$0	\$0	\$0	\$0	\$0
Total Deferred Capital Expense and Maintenance				\$279,114	\$50,000	\$670,000	\$20,000	\$10,000	\$10,000	\$10,000	\$10,000
Total Annual 10-Year Plan Expenditures				\$307,274	\$61,756	\$681,756	\$26,756	\$16,756	\$16,756	\$16,756	\$16,756

		Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266		Projects Only		ED - 02478-06	
Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota provided.							
District Info.		Enter Information					
District Name:	MACCRAY						
District Number:	2180-01						
District Contact Name:	Kim Sandry						
Contact Phone #	320-847-2154 ext. 1355						
Expenditure Categories				2028	2029	2030	
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.							
Finance Code	Category (1)						
347	Physical Hazards			\$1,756	\$1,756	\$0	\$0
349	Other Hazardous Materials			\$0	\$0	\$0	\$0
352	Environmental Health and Safety Management			\$0	\$0	\$0	\$0
358	Asbestos Removal and Encapsulation			\$0	\$0	\$0	\$0
363	Fire Safety			\$5,000	\$5,500	\$5,500	\$5,500
366	Indoor Air Quality			\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects				\$6,756	\$7,256	\$5,500	\$5,500
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year							
Finance Code	Category (2)						
358	Asbestos Removal and Encapsulation			\$0	\$0	\$0	\$0
363	Fire Safety			\$0	\$0	\$0	\$0
366	Indoor Air Quality			\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects \$100,000 or More				\$0	\$0	\$0	\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151							
Finance Code	Category (3)						
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.			\$0	\$0	\$0	\$0
Total Remodeling for Approved Voluntary Pre-K Projects				\$0	\$0	\$0	\$0
Accessibility							
Finance Code	Category (4)						
367	Accessibility			\$0	\$0	\$0	\$0
Total Accessibility Projects				\$0	\$0	\$0	\$0
Deferred Capital Expenditures and Maintenance Projects							
Finance Code	Category (5)						
368	Building Envelope			\$0	\$0	\$0	\$0
369	Building Hardware and Equipment			\$0	\$0	\$0	\$0
370	Electrical			\$0	\$0	\$0	\$0
379	Interior Surfaces			\$0	\$0	\$0	\$0
380	Mechanical Systems			\$10,000	\$10,000	\$10,000	\$10,000
381	Plumbing			\$0	\$0	\$0	\$0
382	Professional Services and Salary			\$0	\$0	\$0	\$0
383	Roof Systems			\$0	\$0	\$0	\$0
384	Site Projects			\$0	\$0	\$0	\$0
Total Deferred Capital Expense and Maintenance				\$10,000	\$10,000	\$10,000	\$10,000
Total Annual 10-Year Plan Expenditures				\$16,756	\$17,256	\$15,500	\$15,500



Division of School Finance
1500 Highway 36 West
Roseville, MN 55113-4266

Fiscal Year (FY) 2022 Application for Long-Term Facilities Maintenance Revenue Statement of Assurances

ED-02477-06
Due: July 31, 2020

General Information: Minnesota school districts, intermediate school districts and cooperatives applying for Long-Term Facilities Maintenance revenue (LTFM) under Minnesota Statutes, section 123B.595 must annually complete the Application for Long-Term Facilities Maintenance Revenue – Statement of Assurances (ED-02477). The application must be submitted to the Minnesota Department of Education (MDE) by July 31, 2020. Submit to [Sarah C. Miller](mailto:Sarah.C.Miller@mde.state.mn.us) (MDE.Facilities@state.mn.us) along with other required LTFM documentation. **Do not mail a hard copy. Please email this form with other required documentation.**

Identification Information

Name of District or Cooperative:	District Number and Type:	Date Submitted:
----------------------------------	---------------------------	-----------------

Statement of Assurances

1. All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety data submission system are for allowed health and safety uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clause (3), Minnesota Statutes, section 123B.57, subdivision 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety System are for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
2. All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for allowed uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clauses (1) and (2), and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
3. All actual expenditures to be reported in Uniform Financial Accounting and Reporting Standards (UFARS) for FY 2022 under Finance Codes 347, 349, 352, 358, 363 and 366 will be for allowed health and safety uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clause (3), Minnesota Statutes, section 123B.57, subdivision 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
4. All actual expenditures to be reported in UFARS for FY 2022 under Finance Codes 367, 368, 369, 370, 379, 380, 381, 382, 383 and 384 for Accessibility and Deferred Maintenance will be for allowed uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clauses (1) and (2), and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
5. The district will maintain a description of each project funded with long-term facilities maintenance revenue that will provide enough detail for an auditor to determine the cost of the project and if the work qualifies for revenue (Minn. Stat. § 127A.411, subd. 3).
6. The district’s plan includes provisions for implementing a health and safety program that complies with health, safety and environmental regulations and best practices, including indoor air quality management and mandatory lead in water testing, remediation and reporting (Minn. Stat. § 121A.335).

Certification of Statement of Assurances

A Statement of Assurances submitted by a single district must be signed by the district superintendent. A Statement of Assurances submitted by an intermediate school district or cooperative must be signed by the intermediate district superintendent or cooperative director.

Signature – Superintendent or Cooperative Director:	Name – Superintendent or Cooperative Director (Please print)	Date:
---	--	-------

FY 22 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection				Revised 6/18/2020									
2180	<= Type in School District Number												
	M.A.C.C.R.A.Y. SCHOOL DISTRICT												
			Change only										
			if requiring levy	Payable 2020									
Calculations for Ten Year Projection				Pay 20	Current Estimate								
	LLC #	FY 2020	FY 2021	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028		
1	Type your district number in cell A2 (Minneapolis = 1.2)												
2	Type APU, health and safety and alternative facilities project, and bond estimates in lines 6a, 14, 16b to 18, 20, 21, 26, 27 and 50b												
3	Type debt excess, intermediate/coop district, and revenue reduction data in lines 13, 15, 23, 31, and 33												
4	Look-up data from following tabs												
5	Initial Formula Revenue												
6	57		807.40	785.64	786.85	786.85	786.85	786.85	786.85	786.85	786.85	786.85	786.85
6a	Additional Pre-K Pupil Units (line 19 of Pre-K application)												
6b	Total Adjusted Pupil Units = (6) + (6a)			785.64	786.85	786.85	786.85	786.85	786.85	786.85	786.85	786.85	786.85
7	451		54.51	54.51	55.51	56.51	57.51	58.51	59.51	60.51	61.51		
8	Formula allowance			\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00
9	Building age ratio = (Lesser of 1 or (7) / 35)			1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000
10	453		306,812	298,543	299,002	299,002	299,002	299,002	299,002	299,002	299,002	299,002	299,002
11	Added revenue for Eligible H&S Projects > \$100,000 / site												
12	702			607,832	610,299	612,609	609,512	612,623	611,048	-	-		
13	756			-	-	-	-	-	-	-	-		
14	701			-	-	-	-	-	-	-	-		
15	755			-	-	-	-	-	-	-	-		
16a	Existing Net debt service for LTFM bonds for eligible new H&S projects > \$100,000 / site = (principal + interest)*1.05 - portion of bond paid by initial revenue from "IAQFAA Bonds" tab												
16b	New debt service for LTFM bonds for eligible new H&S projects > \$100,000 / site = (principal + interest)*1.05 - portion of bond paid by initial revenue												
17	767			-	-	-	-	-	-	-	-		
18	455			-	-	-	-	-	-	-	-		
19	456		607,832	607,832	610,299	612,609	609,512	612,623	611,048	-	-		
	Added revenue for Pre-K remodeling (for VPK approvals only)												
20a	768			-	-	-	-	-	-	-	-		
20b	457			-	-	-	-	-	-	-	-		
20c	Total Pre-K revenue												
20d	458			906,375	909,302	911,612	908,514	911,625	910,050	299,002	299,002		

FY 22 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection				Revised 6/18/2020								
2180	<= Type in School District Number											
	M.A.C.C.R.A.Y. SCHOOL DISTRICT											
			Change only									
			if requiring levy	Payable 2020								
Calculations for Ten Year Projection				Pay 20	Current Estimate							
	LLC #	FY 2020	FY 2021	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
Old Formula revenue												
21	459	-	-	-	-	-	-	-	-	-	-	
Old formula Health & Safety revenue (these should match the pay as you go amounts entered into the Health & Safety Data Submission System through FY 2022)												
22	701	-	-	-	-	-	-	-	-	-	-	
Old formula alt facilities debt revenue (1A) - gross before debt excess												
23		-	-	-	-	-	-	-	-	-	-	
Debt Excess allocated to line 22												
24	765	-	-	-	-	-	-	-	-	-	-	
Old formula alt facilities debt revenue (1A) - debt excess												
25	766	-	-	607,832	610,299	612,609	609,512	612,623	611,048	-	-	
Old formula alt facilities net debt revenue (1B) = (12) - (13)												
26	460	-	-	-	-	-	-	-	-	-	-	
Old formula alt facilities pay as you go revenue (1A)												
27	463	-	-	-	-	-	-	-	-	-	-	
Old formula alt facilities pay as you go revenue (1B) > \$500,000 (these should match the pay as you go amounts entered into the Health & Safety Data Submission System through FY 2022)												
27a	767	-	-	-	-	-	-	-	-	-	-	
LTFM "H&S >100K per site" bonds												
27b	769	-	-	-	-	-	-	-	-	-	-	
LTFM "other" bonds for 1A hold harmless												
28	466	-	-	50,281	50,358	50,358	50,358	50,358	50,358	50,358	50,358	
Old formula deferred maintenance revenue = (if (22) + (26) = 0, (10) * (\$64 / formula allowance))												
29	467	-	659,505	658,113	660,658	662,968	659,870	662,981	661,406	50,358	50,358	
Total old formula revenue = (21)+(24)+(25)+(26)+(27)+(27a)+(27b)+(28)												
30	468	-	914,644	906,375	909,302	911,612	908,514	911,625	910,050	299,002	299,002	
Total LTFM Revenue for Individual District Projects = Greater of (20d) or [(29) + (20c)]												
31	469	-	-	-	-	-	-	-	-	-	-	
District Requested Reduction from Maximum LTFM Revenue (to levy less than the maximum). Also enter this amount in the Levy Information System. Stated as positive number												
32	470	-	914,644	906,375	909,302	911,612	908,514	911,625	910,050	299,002	299,002	
District LTFM Revenue (30) - (31)												
33	471	-	-	-	-	-	-	-	-	-	-	
LTFM Revenue for District Share of Eligible Cooperative / Intermediate Projects (Unequalized)												
34	472	-	914,644	906,375	909,302	911,612	908,514	911,625	910,050	299,002	299,002	
Grand Total LTFM Revenue (32) + (33)												
Aid and Levy Shares of Total Revenue												
35			2018	2018	2019	2020	2021	2022	2023	2024	2025	
36	33		7,774,919	7,774,919	8,407,302	8,743,594	9,093,338	9,457,071	9,835,354	10,228,768	10,637,919	
For ANTC & APU, three year prior date												
37	54		780.07	780.09	790.93	779.30	785.64	786.85	786.85	786.85	786.85	
Three year prior Adjusted PU (New Weights)												
38	474		9,966.95	9,966.75	10,629.61	11,219.77	11,574.45	12,018.92	12,499.68	12,999.67	13,519.65	
ANTC / APU = (36) / (37)												
39	475		8,569.99	8,569.99	9,139.23	9,569.17	9,960.02	10,358.00	10,772.00	11,203.00	11,651.00	
State average ANTC / APU with ag value adjustment												
40	476		10,541.09	10,541.09	11,241.25	11,770.08	12,250.82	12,740.34	13,249.56	13,779.69	14,330.73	
Equalizing Factor = 123% of (39)												
41	477		94.55%	94.55%	94.56%	95.32%	94.48%	94.34%	94.34%	94.34%	94.34%	
Local (levy) share of Equalized Revenue (lesser of 1 or (38) / (40))												
42	478		5.45%	5.45%	5.44%	4.68%	5.52%	5.66%	5.66%	5.66%	5.66%	
State (aid) share of Equalized Revenue (1 - (41))												
43	473		306,812	298,543	299,002	299,002	299,002	299,002	299,002	299,002	299,002	
Equalized Revenue (lesser of (34) or (6) * (8))												
44	479		16,708	16,266	16,269	13,980	16,508	16,931	16,923	16,925	16,923	
Initial LTFM State Aid (42) * (43)												
45	481		-	-	-	-	-	-	-	-	-	
Old formula Grandfathered Alternative Facilities Aid												
46	482		16,708	16,266	16,269	13,980	16,508	16,931	16,923	16,925	16,923	
Total LTFM State Aid (Greater of (44) or (45))												
47	485		897,936	890,108	893,033	897,632	892,006	894,694	893,127	882,077	882,080	
Total LTFM Levy (34) - (46) (including coop/intermediate)												
Debt Service Portion of Revenue (non-grandfather districts)												
49	765+766+767+768			607,832	610,299	612,609	609,512	612,623	611,048	-	-	
Subtotal Debt Service Revenue from above = (12) - (13) + (17) + (24)												
50	769			-	-	-	-	-	-	-	-	
Existing LTFM bonds excluding bonds on line 17 (principal + interest)*1.05 from "FM Other Bonds" tab												
50b				-	-	-	-	-	-	-	-	
New LTFM bonds excluding bonds on line 17 (principal + interest)*1.05												
51	770			607,832	610,299	612,609	609,512	612,623	611,048	-	-	
Total Debt Service Revenue = (49) + (50) + (50b)												
52	486			298,543	299,002	299,002	299,002	299,002	299,002	-	-	
Equalized debt Service Revenue (lesser of (43) or (51))												
53	488			16,266	16,269	13,980	16,508	16,931	16,923	-	-	
Debt Service Aid = (52) * (42)												
54	489			282,276	282,734	285,023	282,494	282,071	282,080	-	-	
Equalized Debt Service Levy = (52) - (53)												

FY 22 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection				Revised 6/18/2020								
2180	<= Type in School District Number											
	M.A.C.C.R.A.Y. SCHOOL DISTRICT											
			Change only									
			if requiring levy adjustments	Payable 2020 LLC Certification	Current Estimate							
Calculations for Ten Year Projection				Pay 20								
	LLC #	FY 2020	FY 2021	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
55	490			309,289	311,297	313,607	310,509	313,620	312,045	-	-	
56	General Fund Portion of Revenue (non-grandfather districts)											
57	491			298,543	299,002	299,002	299,002	299,002	299,002	299,002	299,002	299,002
58	492			-	-	-	-	-	-	299,002	299,002	
59	493			-	-	-	-	-	-	16,925	16,923	
60	494			-	-	-	-	-	-	282,077	282,080	
61	495			298,543	299,002	299,002	299,002	299,002	299,002	-	-	
62	496			298,543	299,002	299,002	299,002	299,002	299,002	282,077	282,080	
Notes: 1. Underlevy on general fund equalized levy results in proportionate reduction in associated aid. 2. Total Debt Service revenue on line 49 must not exceed total LTFM revenue for individual district projects (line 30) for any of the 10 years in the plan. 3. For 1A districts with old Alt Facilities bonding, the amount on line 22 will reduce initial revenue on line 10, less the H & S portion entered on line 14.												

FY 2029	FY 2030
-	-
299,002	299,002
299,002	299,002
16,922	16,929
282,081	282,074
-	-
282,081	282,074

Bond Building Account		Balance	
Feb. 2020	Beginning Deposit		\$ 40,433,366.60
	Deposits	\$ 17,070.73	\$ 40,450,437.33
Mar-20	Deposits	\$ 127,015.64	\$ 40,577,452.97
	Withdrawals	\$ (539,281.39)	\$ 40,038,171.58
Apr-20	Deposits	\$ 80,723.65	\$ 40,118,895.23
	Withdrawals	\$ (204,511.01)	\$ 39,914,384.22
May-20	Deposits	\$ 901,656.08	\$ 40,816,040.30
	Withdrawals	\$ (724,901.83)	\$ 40,091,138.47
Jun-20	Deposits	\$ 149,260.82	\$ 40,240,399.29
	Withdrawals	\$ (291,602.94)	\$ 39,948,796.35

Working Outline and Business Model for Minnesota CEO Partnership with DisruptED

LEAD ENTITY: DisruptED will be the lead entity for all Minnesota classes choosing to affiliate via contract with the Minnesota CEO Partnership at any stage in their development. DisruptED will curate and deploy content experts and consultants as needed to support affiliated programs during their contract period. DisruptED will manage the scheduling of all contract services and on-boarding of new classes according to capacity.

ANTICIPATED CONTRACT PERIOD: Communities seeking to establish a new MN CEO class with the assistance of DisruptED will enter into a contract not to exceed eighteen (18) calendar months. The 18 months will largely be planning for class launch and include monthly board meetings, as well as individual school and community visits. It is the goal of DisruptED that affiliated classes are ready to operate in a fully independent manner. Classes that are ready to be independent prior to end of the contract will receive 'on call' support from DisruptED through the close of the contract period. The community's readiness for independence will be determined via the Exit Indicators of Success and discussion with DisruptED.

EXIT INDICATORS OF SUCCESS: Communities working to plan and launch a MN CEO class should expect coaching and support from DisruptED that will assist in positioning each class for independent success. Indicators of readiness to be successful in independently managing a MN CEO class include:

- 1) Student Recruitment for class year 1 is completed with a class of at least 15 selected
- 2) Investor invoicing process is successful in retaining 75% or higher of initial investors for the coming class year
- 3) A stable, appropriate facilitator is in place and a managing board of 75% Investors and 25% community/educator members is in place to lead the class in year 2

At mutually agreed exit, DisruptED will provide affiliated MN CEO Classes with the contact information for vendors, applications and consultants utilized in the initial contract period so those classes can enter into direct relationships with those providers if they wish. These will include web developers, marketing platforms or providers and the consulting pool of content experts. This information is included in the affiliation fee at exit and whenever possible, DisruptED will negotiate favorable rates with these

vendors/consultants that affiliated classes can benefit from in their independent management of their class.

AFFILIATION FEES:

Community Classes: Classes will pay \$5,000 for services during the 18 month contract period. Additional hours may be secured by separate agreement with DisruptED beyond the initial period via either a flat fee or hourly rate.

EXPECTATIONS: The following set of expectations will guide all affiliated MN CEO Classes and DisruptED.

Expectations of MN CEO Affiliated Classes	Expectations of DisruptED
Monthly contact with DisruptED for coaching	On-site training of Facilitator
Clear marketing/messaging plan in place and implemented	Develop marketing strategies and support their startup phase
Facilitator takes active role in year 2 student recruitment minimum, year 1 if available	Lead student recruitment process in year 1
Student/parent orientation planned and conducted annually	Attending monthly board meetings.
Board created with 50% Investors and 50% community/education members that meets monthly and leads the program	24 hour access to DisruptED staff for questions and troubleshooting
Plan Investor Recruitment Sessions and execute them in year 1 and 2 (if needed)	Conduct school counselor info sessions in person to outline recruitment/selection/scheduling, etc.
Plan and conduct an Investor Luncheon/ Thank You event at end of each year near or at the Trade Show	On-site TA for Student/Parent Orientation year 1
Take the lead role in implementing directives from DisruptED for successful class launch	On-site/phone attendance for all CEO Board meetings in year 1
Be champions for your class with potential Investors, allies, schools and community partners	Assist in establishing funds, student loan accounts and class activity accounts in year 1

Form local allies that will assist in managing and tracking class funds appropriately	Investor Recruitment session Pitches up to 3 in year 1
Ensure funds are on hand to meet budget	Assist in creating working class budget and potentially Friends Fund parameters(optional)

IN WITNESS WHEREOF, both parties signify their authority to act on their organization's behalf and agreement to abide by the terms of this contract effective the date written above and by the signatures affixed below.

Client:

{Name – Printed}

{Title & Organization}

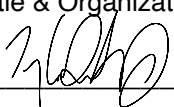
{Signature}

{Date}

Consultant:

Tyler Gehrking
{Name – Printed}

Founder, DisruptED
{Title & Organization}


{Signature}

{Date}



Where Minnesota School Boards Learn to Lead

June 2020

Dear Superintendent:

Thank you for your membership in the Minnesota School Boards Association for the past year. MSBA's Board and staff have worked hard to become your go-to organization. MSBA will always go the extra mile for our members:

- Our dedicated staff prides itself on anticipating member needs through engagement, analyzing national and state directives, working with other educational organizations, and providing training to build high-performing boards.
- If you have a question, you can call or email MSBA's professional staff. We will find the answer promptly or get you to someone with the answer. In all our interactions, we strive to make your board a high-performing board that can meet the high expectations of your staff, students, and community.
- Legal and legislative advocacy are essential services of MSBA. As a statewide organization, we pride ourselves in finding a path forward that benefits all our school districts, regardless of shape and size.
- Like you, we care deeply about the success of all Minnesota's public school students. Through our collective, member-driven mission, our goal is to support, promote, and strengthen the work of our public school boards.

Our Association is stronger when our members are stronger. Now is the time to continue investing in your future. Your dues invoice is enclosed, along with a renewal notice for those districts in MSBA's Policy Services. We wish you a successful 2020-2021 school year and hope to continue as your valued and trusted Association. If you have any questions, please don't hesitate to call your Association office at 800-324-4459.

Sincerely,

Kirk Schneidawind
MSBA Executive Director
kschneidawind@mnmsba.org

Deborah Pauly
MSBA President
dpauly@isd717.org

enc.

MINNESOTA SCHOOL BOARDS ASSOCIATION

1900 West Jefferson Avenue, St. Peter, MN 56082-3015 Phone: 507-934-2450 or 800-324-4459
www.mnmsba.org



Where School Boards Learn to Lead

THE POWER OF MEMBERSHIP

In 2019, MSBA:

1.



Responded to more than 15,000 calls and emails, and logged 638,354 web views

2.



Provided timely and relevant communication to 3,811 members who subscribe to the Journal magazine, 3,233 who subscribe to The Leader and 1,912 who subscribe to eClippings

3.



Trained 1,072 members in our Learning to Lead (Phase) workshops

4.



Protected 366 school districts, co-ops, and charter schools through the Minnesota School Boards Association Insurance Trust (MSBAIT)

5.



Advocated for and against 68 bills through the Legislature and brought 28 resolutions to MSBA's Delegate Assembly

6.



Educated and connected 2,422 members at Leadership Conference, and many more through Summer Seminar and other tailored trainings that focus on goal-setting for individual school boards

7.



Kept our 1,170 Facebook members and 4,614 Twitter followers informed and up-to-date with the latest education news and events

8.



Led 88 board members from 13 school districts through Strategic Planning to set the course for the future

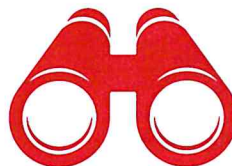
9.



Guided 320 school districts through our Policy Services

10.

Directed and supported 136 board members from 21 school boards with superintendent searches





Minnesota School Boards Association
1900 West Jefferson Ave
St. Peter, MN 56082-3015
507-934-2450 or 800-324-4459

INVOICE

ATTN: Accounts Payable
I.S.D. 2180
PO BOX 690
CLARA CITY, MN 56222-0690

Invoice No: 25001R5W5C2
Invoice Date: 6/11/2020
Acct No: 231
Due Date: 11/15/2020
PO Number:

Invoice Item	Qty	Unit Price	Extended
Association Dues (FY 7/1/20 to 6/30/21)	1	\$3,901.00	\$3,901.00
Policy Services Renewal (FY 7/1/20 to 6/30/21)	1	\$715.00	\$715.00

Subtotal: \$4,616.00
Amount Paid: \$0.00
Balance Due: \$4,616.00

Dues for **ISD #2180** are based on 730.42 "Average Daily Membership of Students Served" for the fiscal year ended June 30, 2019, as provided by the Minnesota Department of Education.

MSBA is not able to accept Credit, Debit, or Procurement Cards as a method of payment of your 2020-21 Dues Invoice. Please remit payment of this invoice to MSBA by CHECK. Thank you for your cooperation.

In accordance with IRS Code Sec. 6113, contributions or gifts (including membership dues) to MSBA are not deductible as charitable contributions for Federal income tax purposes.

Breastfeeding Procedure

Support for Breastfeeding Employees

In recognition of the well-documented health advantages of breastfeeding for infants and mothers, MACCRAY School District provides a supportive environment to enable breastfeeding employees to express their milk during work hours.

- **Milk Expression Breaks:** Breastfeeding employees are allowed to express milk during work hours using their normal break times and meal times. For the time that may be needed beyond their breaks, employees may make up the time as negotiated with their supervisors.
- **A Place to Express Milk:** A room is available at MACCRAY High School for employees to express milk. This room locks and has an electrical outlet. When more than one employee needs to use the room, they are encouraged to work together and coordinate milk expression times. Employees at East or West Elementary, may express milk in their own office, classroom, or in another location agreed upon in consultation with her supervisor.
- **Milk Expression Equipment:** Employees must provide their own equipment and supplies for milk expression.
- **Education:** Information and materials about breastfeeding are available for download by employees at: <http://breastmilkcounts.com/working-moms.php> and <http://www.dshs.state.tx.us/wichd/WICCatalog/contents.shtm>.

Employee Responsibilities

- **Communication with Supervisors:** Employees who wish to express milk during the workday shall coordinate with their supervisors as needed so they can work together to satisfy the needs of both the employee and the agency.
- **Maintenance of Milk Expression Areas:** Breastfeeding employees at MACCRAY High School are responsible for keeping the room clean and sanitary for the next user. This responsibility extends to other areas where expressing milk occurs.
- **Milk Storage:** Expressed milk may be stored in one of the break room refrigerators available to employees. Employees should label all milk expressed with their name and collection date so that it is not inadvertently confused with another employee's milk.



Safe Routes to School

A plan to make walking, biking and rolling to school a safe, fun activity.

MACCRAY | July 2020



Acknowledgements

The following key people/entities participated in the Safe Routes to School (SRTS) plan efforts for this Safe Routes to School Plan. Their creativity, energy, and commitment were critical to the success of this effort.

Sherri Broderius
Superintendent - MACCRAY Schools

Judd Wheatley
Elementary Principal – MACCRAY Schools

Melissa Sparks
High School Principal – MACCRAY Schools

John DuHoux
Palmer Bus Service

Windy Block and Julie Aalfs
City of Clara City

Tate Mueller
MACCRAY School Board Member

Kim Sandry
Tyler Anderson
Trent Carlson
Cole Christopher
MACCRAY Staff

Austin Sweep
Ole Sandry
Jackie Moreno
Parker Ruitter
Students – MACCRAY Schools

Sarah Macht
Parent

Melanie Johnson
Parent

Kim Woods
Clara City Police Department

Ashlie Johnson
Countryside Public Health - SHIP

Megan DeSchepper
MnDOT District 8

Chad Kingstrom
Kristi Fernholz
UMVRDC

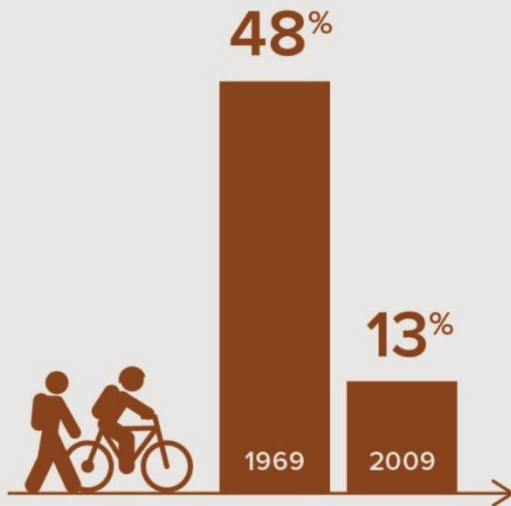
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Introduction + Context

Why Safe Routes to School?



THE PERCENTAGE OF CHILDREN WALKING OR BIKING TO SCHOOL HAS DROPPED PRECIPITOUSLY WITHIN ONE GENERATION



MOST KIDS ARE NOT GETTING ENOUGH PHYSICAL ACTIVITY



ROADS NEAR SCHOOLS ARE CONGESTED, DECREASING SAFETY AND AIR QUALITY FOR CHILDREN

KIDS WHO WALK OR BIKE TO SCHOOL:



Arrive alert and able to focus on school



Get most of the recommended 60 minutes of daily physical activity during the trip to and from school



Are more likely to be a healthy body weight



Demonstrate improved test scores and better school performance*



Are less likely to suffer from depression and anxiety

THE VICIOUS CYCLE OF INCREASED TRAFFIC LEADING TO REDUCED WALKING AND BICYCLING:

Fewer students walking & biking to school

More parents driving children to school

Rising concern about safety of walking & biking

Increased traffic at and around school



*More information, including primary sources, can be found at <http://guide.saferoutesinfo.org>

Safe Routes to School (SRTS) programs work



AFTER IMPLEMENTING SAFE ROUTES TO SCHOOL PROGRAMS:



45% increase in walking



44% fewer injuries

Learn more about why Safe Routes to School programs work at activelivingresearch.org/SRTSreview.

active kids learn better



physical activity at school is a win-win for students and teachers

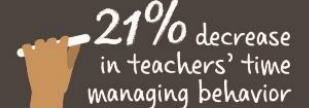
GRADES:



STANDARDIZED TEST SCORES:

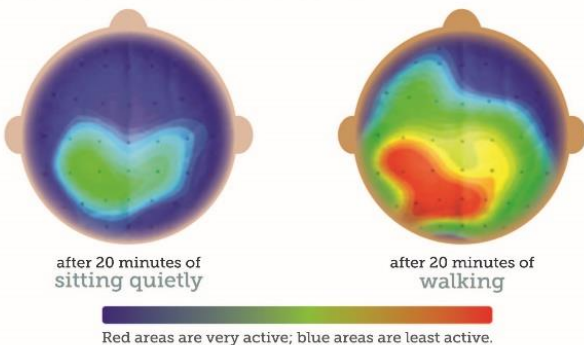


JUST ONE PHYSICALLY ACTIVE LESSON CREATES:



physically active kids have more active brains

BRAIN SCANS OF STUDENTS TAKING A TEST:



MORE RESULTS:

after 20 minutes of physical activity: students tested better in reading, spelling & math and were more likely to read above their grade level

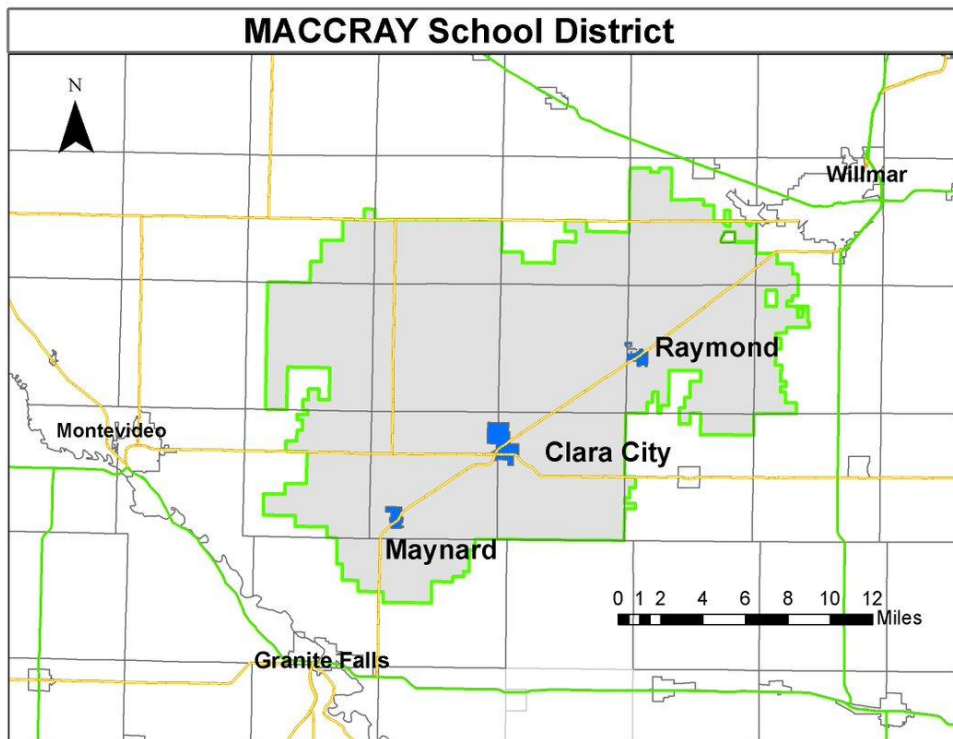
after being in a physically active afterschool program for 9 months: memory tasks improved 16%



SOURCES: Donnelly J.E. and Lambourne K. (2011). Classroom-based physical activity, cognition, and academic achievement. *Prev Med.* 52(Suppl 1):S36-S42. Hillman C.H. et al. (2009). The effect of acute treadmill walking on cognitive control and academic achievement in preadolescent children. *Neuroscience.* 159(3):1044-1054. Kamijo K. et al. (2011). The effects of an afterschool physical activity program on working memory in preadolescent children. *Dev Sci.* 14(5):1046-1058. Kibbe D.L. et al. (2011). Ten years of TAKE 10: integrating physical activity with academic concepts in elementary school classrooms. *Prev Med.* 52(Suppl 1):S43-S50. Nelson M.C. and Gordon-Larsen P. (2006). Physical activity and sedentary behavior patterns are associated with selected adolescent health risk behaviors. *Pediatrics.* 117(4): 1281-1290.

Learn more about why active kids learn better and how schools can help at activelivingresearch.org/activeeducationbrief.

Figure 1: MACCRAY School District Map



Introduction to Safe Routes to School

THE SIX E'S

Safe Routes to School programs use a variety of strategies to make it easy, fun, and safe for children to walk and bike to school. These strategies are often called the "Six E's".

Equity

Equity is an overarching concept that applies to all the E's. Equity in SRTS means that the SRTS program is inclusive, celebrates the diversity of students, allocates resources to overcome inequities, and supports a community where walking and biking is safe, comfortable, and convenient for every student.

Education

Programs designed to teach children about traffic safety, bicycle and pedestrian skills, and traffic decision-making.

Encouragement

Programs that make it fun for kids to walk and bike, including incentive programs, regular events or classroom activities.

Engineering

Physical projects that are built to improve walking and bicycling conditions.

Enforcement

Law enforcement strategies aimed at improving driver behavior near schools and ensuring safe roads for all users.

Evaluation

Strategies to help understand program effectiveness, identify improvements, and ensure program sustainability.



NAVIGATING THIS PLAN

Below is a roadmap for navigating the MACCRAY SRTS Plan. Use it to find all the information you need for helping students be safer and more active!

Existing Conditions

School Zone Hazard Observations and Walk Audits were performed in Raymond, Maynard, and Clara City. Read more about the communities in this section.

Programs

Getting kids to walk and bike to school requires fun and engaging programs for schools and families. Turn to this section for recommended events, activities, education, and strategies that will get students moving and keep the SRTS program in MACCRAY vibrant.

Infrastructure

Ensuring the safety of students on their trips to and from school means monitoring the ways students currently walk, bike, and roll in the community. See this section for suggestions to improve the safety, comfort, and convenience of walking and biking, including paint, signage, and signals.

How to get involved

The more people involved with a local Safe Routes to School process, the more successful it will be! Use this section to find out how you can be a part of this important initiative.

Appendices

There is more information available than could fit in this plan. For additional resources, turn to this section.

Vision Statement for MACCRAY

We create healthy communities by working with regional partners to make walking, biking, and rolling the safe and easy choice, in all seasons, for students and community members.

SMART Goals

This plan will offer recommendations for programs and infrastructure that are consistent with the concept of SMART Goals, which provide a framework for an effective and sustainable SRTS plan. SMART Goals for this plan will be:

Specific: the recommendations will communicate what needs to be accomplished and by whom.

Measurable: the outcomes from the recommendations will be quantifiable.

Attainable: the recommendations will be ambitious but reasonable.

Relevant: the recommendations will be responsive to the needs of the school and community.

Timely: the recommendations will have a specific timeline.



MACCRAY in Context

MACCRAY Public Schools is home to some 803 PreKindergarten to 12th grade students from Maynard, Clara City and Raymond including students from the surrounding areas.

Located between Granite Falls and Willmar on the vital Highway 23 corridor, the MACCRAY community is characterized by manufacturing, agricultural commodity production, services, and food production.

MACCRAY has a lot to celebrate including the newly approved building project which is set to be completed in the fall of 2023. At that time, all three buildings will be consolidated into one PK-12 school in Clara City. We are a growing district and committed to seeking new and innovative ways to educate our students on our very popular 4 Day Week model.

MACCRAY Public School is committed to working with our community partners to make walking, biking, and rolling the safe and easy choice for students.

-Superintendent Sherri Broderius



Existing Conditions

MACCRAY Existing Conditions

In November of 2019, residents voted to consolidate the MACCRAY schools by closing the elementary schools in Maynard and Raymond. This vote came after the information gathering phase of the Safe Routes to School plan had begun. While MACCRAY is committed to providing the opportunity for students in Maynard and Raymond to walk, bike and roll to school, these opportunities will now come in a form other than kids walking directly to school from their homes. These opportunities will be addressed in this plan.

INFORMATION GATHERING AND RECOMMENDATIONS

A first step in creating an environment that is safe for walking, biking and rolling as modes of transportation for students is to assess the conditions surrounding the area. An observation of each community's physical infrastructure as well as an arrival or dismissal of students allows data to be gathered about the travel patterns around the school by students, guardians, and transportation staff.

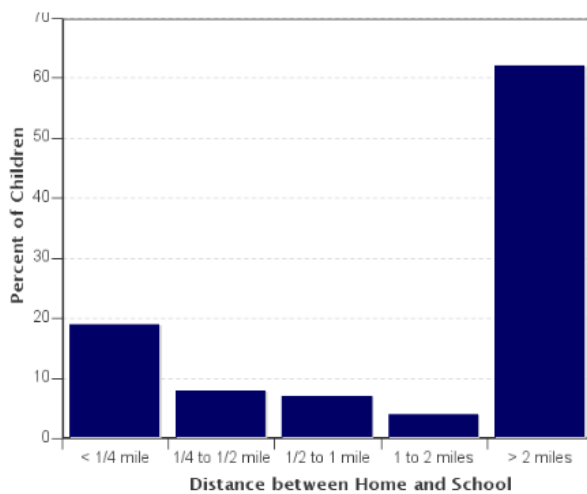
Parent Surveys and Student Travel Tallies are critical in capturing which students currently walk or bike to school and the considerations parents and guardians make regarding whether they allow students to walk or bike. The 53% participation rate of parents completing surveys at MACCRAY was excellent.

Recommendations are made along with implementation ideas that foster a healthy and safe community based on the 6 E's of SRTS. The School Zone Hazard Observation Assessment and Walk Audit recommendations allows for staff, community members, and parents to have an objective idea of what the conditions currently are and work towards increased safety for students.

Parent Surveys and Student Travel Tallies

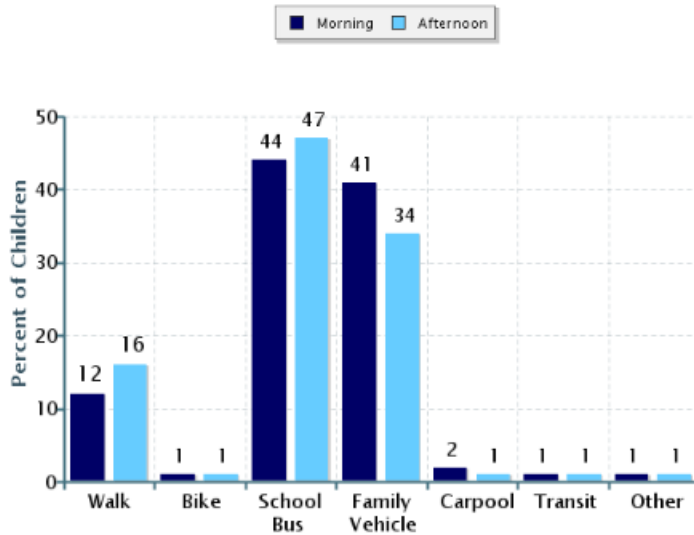
As a rural school district with communities separated by more than ten miles, 62% of students in the MACCRAY district travel further than 2 miles to school every day. This reality makes it unlikely that most students will walk or bike to school. While 19% of students in the district live within ¼ mile from their school, a total of 12%-16% of students district-wide, walk or bike to school.

Parent estimate of distance from child's home to school



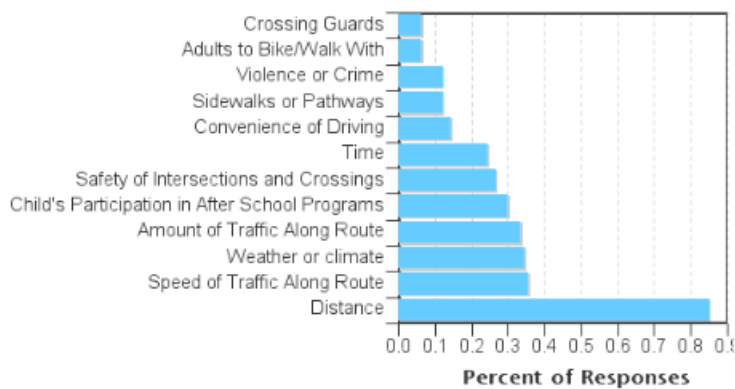
Across the district, 80-85% of students arrive and leave school by either bus or family vehicle. Even though the data was collected from students and parents who attend one of three campuses, consolidating to one school site will likely not have a large impact on these numbers.

Typical mode of arrival at and departure from school



Based on Parent Surveys, the primary conditions impacting their willingness to allow their children to walk or bike to school involve distance from the school or some other related factor such as time, participation in after school activities, or convenience of driving. Weather was another condition mentioned by most respondents. Of the physical factors the school district or city could address, which include crossing guards, sidewalks or pathways, the biggest response was the factor of safety of intersections at 28%.

Issues reported to affect the decision to not allow a child to walk or bike to/from school by parents of children who do not walk or bike to/from school



School Zone Hazard Observation Assessments

These assessments are intended to gather information about arrival and departure conditions near the school campus. Observers watch how buses, cars, pedestrians and bicyclists interact as they arrive and depart from school. Before the referendum in November, preliminary observations were conducted at all three campuses by UMVRDC staff and a documented assessment was done in Clara City following the referendum by a group of school volunteers including school staff, faculty, and students.

Maynard

Observation of arrival and dismissal at MACCRAY West revealed significant activity in front of the school between the football field and the school building. Buses entered to turn around in the parking lot to pick up and drop off in front of the school, parents stopped near the bleachers to drop off students who had to cross the street and occasionally turned around, as the buses did, to drop student on the sidewalk in front of the school. After school, students were observed playing in front of the school and occasionally running out into the street to retrieve an errant ball. While most parents dropped and proceeded to turn around in the parking lot, some turned around close to the drop-off area. All pedestrians and drivers appeared to proceed with caution. On the day of observation, the weather was fair, but there were fewer than 5 total students observed walking either before or after school.

Raymond

Arrival and dismissal activities at MACCRAY East were more orderly primarily as a result of restricted access to the street directly in front of the school. Signage indicating restricted access and buses parking in the middle of the street creates a safer environment for pedestrians in this area. While this area is restricted, surrounding streets are less organized. There is no designated parent drop-off/pick-up area. Parents park on nearby streets and escort students to the school or drop students nearby. The weather on the day of observation was fair, but few students were observed walking to or from school.

Clara City

Activity during observation of arrival and dismissal at the high school was high. There is one main parking lot on the east side of the school with a section closest to the building designated for faculty and staff. Buses use this space as a pick-up area for after school activities, but in the morning, it appeared to be used as a general student drop-off location. Drivers may enter the main parking lot from both the north and the south, while buses enter only from the north. Movement through the parking lot is restricted by a bus only area near the school and the remainder of the parking lot is intended to flow one-way, from south to north. Vehicles entering from the north often park on the north end of the parking lot and exit again to the north. This creates a scenario where vehicles are turning out near a designated mid-lot pedestrian crossing and interacting with incoming buses and vehicles. Pedestrians walking through the parking lot have no designated path into the school and regularly cross in front of and behind parked buses. Walkers were observed arriving and departing the school campus on both observation days, but pedestrians, especially those entering or leaving on the north side, must navigate the complexity of cars and buses in this area. The school has provided a designated pedestrian lane from the school sidewalks across the parking lot to sidewalks along the north street entrance, but no walkers - other than the football team walking to the nearby field - were observed using this designated space. While the number of walkers and bicyclists were higher when the weather was fair, there were walkers when it was 18 degrees on the morning the group did the observation.

Walk Audits

In order to complete a Walk Audit, a team is assembled to identify aspects that both help and hinder student's ability to move safely. Because the results of a local referendum in November 2019, the elementary schools in Maynard and Raymond will soon be closed and all MACCRAY students will be going to Clara City. A Walk Audit was performed in Maynard and Raymond by a UMVRDC staff member for the purpose of assessing local infrastructure.

Findings in Maynard and Raymond were similar in that the sidewalk network was incomplete, but a nearly complete route to the schools was present. Minnesota Highway 23 and the active BNSF railroad pass through all three communities creating the same challenging circumstances. At the railroad tracks in every

community, sidewalk infrastructure becomes either non-existent, incomplete, or obstructed by poles. In Maynard, Highway 23 bisects the community as a 4-lane divided highway with no pedestrian infrastructure present to safely cross. In Raymond, pedestrians can now cross Highway 23 at an improved crossing at County Road 7 (Cofield St. S) complete with new signs, painted crosswalk and pedestrian activated Rectangular Rapid Flashing Beacon (RRFB). There have been sidewalk improvements in both Maynard and Raymond.

Clara City

For the Walk Audit in Clara City, the team was comprised of school personnel, local SHIP coordinator, students, a representative from the City of Clara City, UMRDC staff, a concerned parent, and a school board member.

The first step of the Walk Audit was to explore the school surroundings and address major issues that are barriers to safe travel based on existing infrastructure and environmental conditions. On a surprisingly mild day in January, dismissal was observed to watch the way students move in the school zone and beyond to their destinations. Close attention was paid to guardians that enter the school area to pick up students along with how the general public reacts to the increased number of children in the area while maneuvering through and around the school zone to reach various destinations.

After observing dismissal, the group split up and walked through Clara City taking note of the physical infrastructure. The major category groups that were commented on by the SRTS Walk Audit team were the conditions of the sidewalks, conditions of streets, the behavior of drivers, and bicycle conditions. Sidewalks were inconsistently shoveled or abruptly ended so most of the walk-through town occurred on the streets. Because of the low traffic volume and inconsistency in the sidewalk conditions, this was safer and more dependable. However, snow filled boulevards and cars parked on the road reduces available space for walking and introduces the opportunity for conflicts between walkers and vehicles. One walk audit participant mentioned that more streetlights would be helpful in the months with shorter daylight hours. After completing the north side of town, the group gathered and crossed Hwy 23 together at County Road 2.

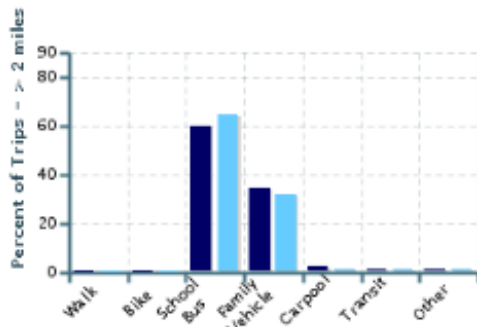
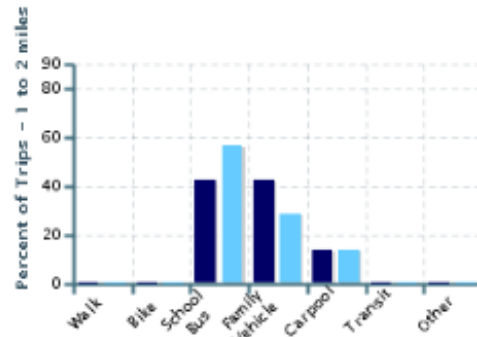
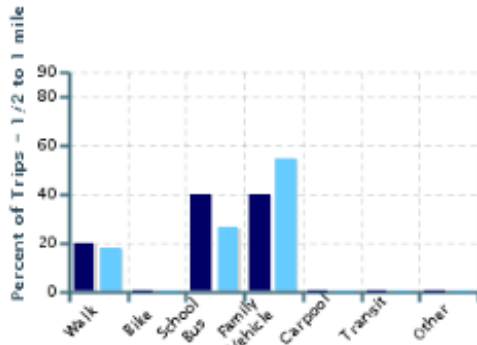
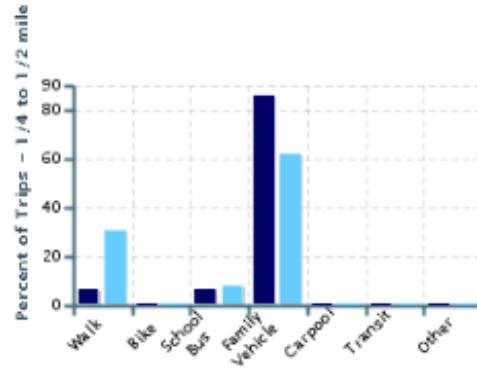
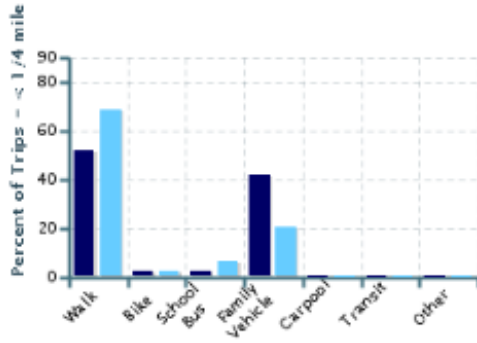
The most concerning issue identified related to the Walk Audit was the fact that kids regularly cross the railroad tracks at places other than the Main Street crossing. The group also recognized that the only path across the tracks was not clearly marked and that a path has been worn into the grass from pedestrians. Burlington Northern Santa Fe Railroad was contacted during this SRTS process about providing the rail safety education program Operation Lifesaver. See the Recommended Programs section on page 20 for more information about this program.



Railroad Tracks crossing Main Street/Co. Rd 2 in Clara City

Typical mode of school arrival and departure by distance child lives from school

■ Morning ■ Afternoon



THE MOST LOPSIDED ★ CLASH IN HISTORY. ★



MAN

175 LBS.
OF PURE, HUMAN
FLESH AND BLOOD

VS

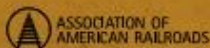
TRAIN

6,000 TONS
OF SOLID BUILT
AMERICAN STEEL



IT'S NO CONTEST.

Every day, people tempt
fate and die trespassing
on railroad tracks.



SeeTracksThinkTrain.org

Programs

Introduction to Programs

The Safe Routes to School movement acknowledges that infrastructure changes are a necessary but insufficient condition for shifting school travel behavior. Programs are a necessary component of any successful SRTS plan.

While engineering improvements such as sidewalks, crosswalks, and bikeways are important, equally important are education programs to give children and families basic safety skills, encouragement programs to highlight walking and bicycling to school as fun and normal, enforcement against unsafe and illegal motorist behavior, and evaluation of the impact of investments and non-infrastructure efforts. Often, programs that help to get more kids walking and biking lead to increased public support for infrastructure projects - they can be an important first step towards building out the physical elements that make walking and biking safer and more comfortable. And relative to certain infrastructure projects, most programs are very low cost.

Establishing pick-up/drop-off locations for students in Maynard and Raymond was a regular topic of discussion in developing this plan. This would provide students in those communities with the opportunity to walk before and after school on a regular basis. The current bussing policy provides security and reassurance for both students and parents.

Establishing these locations in Maynard and Raymond will remain a topic of consideration for the future.



Figure 2: Winter Walk to School Day in Maynard

Existing Programs

MACCRAY has supported programs to provide opportunities for students to walk and bike to school safely and will continue to do so. Upon completion of a new campus, programs and activities will be centralized and more effectively implemented.

District-led:

- Walk! Bike! Fun! Events
- Walk and Bike to School Day
- Designated Bike Rack Locations
- Bus Safety Week: New Crosswalk Training

Program Recommendations

There are many programs that help to create a culture of safe walking, biking and rolling in the community. The following list would benefit the MACCRAY communities.

Each recommended program shows the “E” it falls under, plus suggested lead, support, and priority.

Recommended Programs List:

- Surveys and Tallies
- Bus Drop and Walk
- Walk! Bike! Fun!
- Bike Rodeos
- Bike Share
- Outreach to non-English speakers
- Walk and Bike to School Days
- Operation Lifesaver
- Active Safe Routes to School Team
- Pick-up/Drop-off locations for walkers in Maynard and Raymond

TABLE 1. RECOMMENDED PROGRAMS LIST

PROGRAM	WHICH "E"?	PROGRAM LEADER	PROGRAM SUPPORT	PRIORITY
Surveys and Tallies	Evaluation	School District	Parents	Medium (2-4 years)
Bus Drop and Walk/Park and Walk	Encouragement	School District	Parents, Law Enforcement	Medium term (2-4 years)
Walk! Bike! Fun!	Education	School District	Law Enforcement, SHIP	Short term (1-2 years)
Bike Rodeos	Education	School District	Parents	Medium term (2-4 years)
Bike Share	Equity	Countryside Public Health - SHIP	School District	Long term (3-5 years)
Outreach to non-English speakers	Equity	School District	Parents	Short term (1-2 years)
Walk and Bike to School Days	Encouragement	School District	Law Enforcement	Medium term (2-4 years)
Operation Lifesaver	Education	School District	Clara City Police Department, Burlington Northern Railroad	Short term (1-2 years)
Active Safe Routes to School Team	Education and Enforcement	School District	Law Enforcement	Long Term (2-4 years)
Pick-up/Drop-off Locations in Maynard and Raymond	Equity	School District	Parents, Palmer Bus Service	Long Term (3-5 years)

Notes

- Bus Drop and Walk (Walking School Bus): This program was chosen to address the fact that so many students live either in the country or in Maynard and Raymond. This program would give these students the opportunity to occasionally walk to school.
- MACCRAY has staff trained in Walk! Bike! Fun! and with the consolidation of schools, will be more likely to offer these events. Training staff is critical for the success of Safe Routes to School programming.
- Outreach to non-English speakers: There are Latinx and Micronesian people in the MACCRAY school district with children in the school who may have difficulty with English.

Surveys and Tallies: Ongoing evaluation

There are two great tools to evaluate all the SRTS work in your community:

- Parent Surveys: Recommended to be done once every 2-3 years. A hard copy survey or link to the survey can be sent to parents which asks their perceptions of walking and biking to school.
- Student Travel Tally: Recommended to be done fall and spring of every year. These in-class tallies ask students how they travel to and from school.
- Access existing parent surveys and student travel tallies and upload new ones on the [Safe Routes to School Data Collection System](#).
- More information on both the parent survey and the student travel tally can be found at the [Safe Routes to School Information webpage on evaluation](#).



PROGRAM DESCRIPTIONS

Bus Drop and Walk

This program is designed to give those who ride the bus or commute with a parent a chance to get physical exercise before school and to participate in Safe Routes to School programs. School administration should choose a location a quarter to half mile away from school where drop off from buses and parent vehicles can occur on a single day.

Additional Resources: [MnDOT – Bus Stop and Walk Website](#)

Walk! Bike! Fun!

The **Minnesota Walk! Bike! Fun! Pedestrian and Bicycle Safety Curriculum** is a two-part curriculum designed specifically for Minnesota's schools and youth education programs. This curriculum meets Minnesota Physical Education Standards and Benchmarks and is an important part of the **Minnesota Department of Transportation's Safe Routes to School Program**.

Additional Resources: [Bicycle Alliance of Minnesota – Walk! Bike! Fun! Website](#)

Bike Rodeos

A bike rodeo is an event that provides elementary and middle school children with the opportunity to learn, practice, and demonstrate bike handling skills in a fun, safe, and encouraging atmosphere. Adult volunteers run each activity station or obstacle course, with the objective of teaching the children how to better control their bikes.

Additional Resources: [Bicycle Alliance of Minnesota – Bike Rodeo Website](#)

Bike Share Program

Bike Share programs provide bicycles for community use at no cost that are stored at designated locations throughout the community.

Additional Resources: [Countryside Public Health SHIP Bike Fleet Website](#)



Outreach to non-English Speakers

Providing outreach materials regarding safe walking, biking and rolling in the non-English languages of residents with students in the school will provide those families with the same resources as the rest of the families in the district. The district is committed to meeting the communication needs of all families in the district.

Additional Resources: [Safe Routes to School Guide](#)

Walk and Bike to School Days

National Bike to School Day brings together families, communities and community leaders to bike—or walk—to school to celebrate the benefits of active school commuting and the importance of safety. Schools can sign up to participate along with other schools across the nation and have their school recognized as a participant.

Additional Resources: [Walk and Bike to School Day](#)

Operation Lifesaver

Operation Lifesaver, Inc. (OLI) is a non-profit organization and nationally recognized leader of rail safety education. Since 1972, OLI remains committed to preventing collisions, injuries and fatalities on and around railroad tracks and highway-rail grade crossings, with the support of public education programs in states across the U.S. This programming will address the crossing of railroad tracks outside the Main Street crossing.

Additional Resources: [Operation Lifesaver Information for Teachers](#)

Active Safe Routes to School Team

Filling vacancies on the Safe Routes to School Team will help ensure long-term collaboration with cities, law enforcement and other partners. An active Safe Routes to School team will keep the community informed about programming and help to keep the issues of sidewalk snow removal, consistent enforcement of traffic laws, and the elimination of crossings by pedestrians over RR tracks outside the safe crossing, a high priority.

Additional Resources: [Safe Routes to School Local Policy Guide](#)



Infrastructure

Introduction to Infrastructure

In addition to program recommendations, changes to the streetscape are essential to making walking and biking to school safer and more comfortable.

While the sidewalk infrastructure in the communities of Maynard, Raymond and Clara City all reflect the recent trend of allowing removal of sidewalks, their networks do have a structure to build on to make a core system. The network is currently characterized by gaps and sections of sidewalk that do not connect to other sidewalks, but all three communities have made pedestrian improvements. The image from the previous page shows the crosswalk improvements at the Highway 23 at Cofield Street crossing in Raymond. This improved crossing has been effective at directing pedestrian traffic away from unsafe crossings in Raymond.

The frequency of kids crossing the railroad tracks in Clara City at places other than the Main Street/Chippewa County Rd 2 crossing is a major concern. Solving this issue will likely require both infrastructure as well as programmatic solutions.

Having one MACCRAY campus provides the opportunity for a fresh start in the district regarding walking, biking and rolling to school. There are already students choosing these options to get to school in every season. With the continued support from the school district and regional partners, MACCRAY can create an environment where walking, biking, and rolling to school is the safe and easy choice.

EXISTING INFRASTRUCTURE

Pedestrian infrastructure in the communities of Maynard, Raymond and Clara City is generally incomplete, but all communities have made pedestrian improvements.



Figure 3: 1st Avenue NW and Main Street.

The 1st Avenue NW and Main Street crossing has no crosswalk paint nor crosswalk signs. The Main Street and Center Avenue crossing one block south is also without these features.



Figure 5: 1st Avenue NW approaching CCM Health

Half of the sidewalk between Main Street and 1st Street NW along 1st Avenue NW has deteriorated.



Figure 4: Chippewa Co. Rd 2 and 4th Avenue NE

This intersection has older crosswalk signs and crosswalk paint is nearly nonexistent. Corresponding sidewalks extending from the opposite side of this intersection leading toward the school are planned for construction by the City of Clara City.



Figure 6: East side of CCM Health parking lot

New sidewalk empties onto street with no corresponding sidewalk on the other side and does not meet ADA guidelines.

EXISTING INFRASTRUCTURE



Figure 7: Division Street and 3rd Avenue NW in Clara City

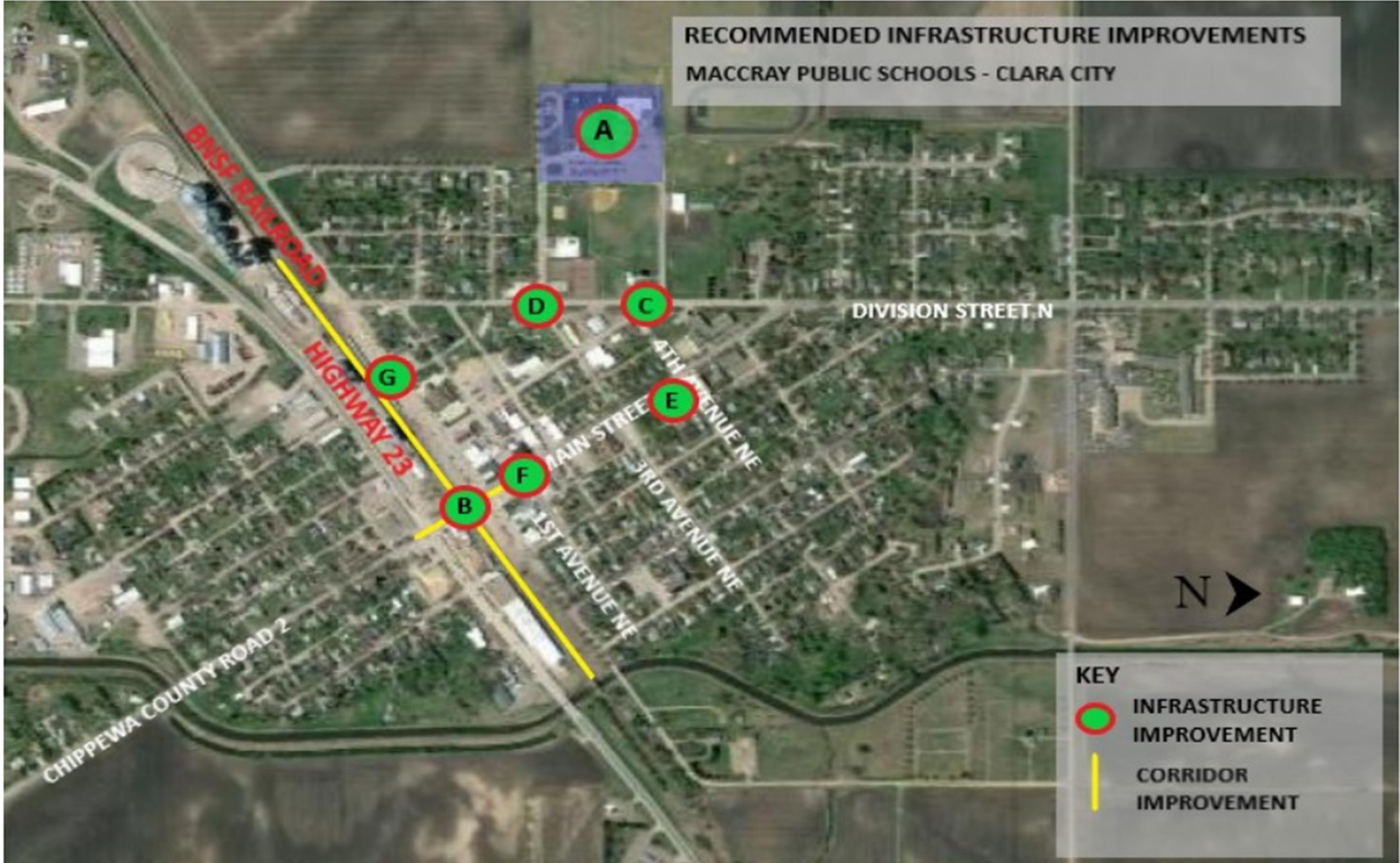
Because the pedestrian infrastructure in this intersection is incomplete, an angled crosswalk was painted to connect the sidewalk coming from the park to the sidewalk on Wolverine Drive that leads directly to the school building in Clara City. The paint is barely visible and there are no crosswalks signs.



This sidewalk in Maynard ends at the entrance to the elevator property. This entrance is planned to be closed providing the opportunity to extend the sidewalk. This section of sidewalk connects the south side of Maynard that is north of Highway 23 and is the only safe crossing of the railroad tracks in Maynard.

Figure 8: Sidewalk in Maynard east of elevator

RECOMMENDED INFRASTRUCTURE IMPROVEMENTS
MACCRAY PUBLIC SCHOOLS - CLARA CITY



KEY	
	INFRASTRUCTURE IMPROVEMENT
	CORRIDOR IMPROVEMENT

TABLE 2. INFRASTRUCTURE RECOMMENDATION LIST

#	LOCATION	PROBLEM/ISSUE	POTENTIAL SOLUTION/RECOMMENDATION	ANTICIPATED OUTCOME	LEAD	PRIORITY
A	Clara City school campus	Mixing of students, buses, parents and pedestrians creates chaotic arrival and dismissal.	Ensure SRTS representation/perspective on new construction committees Plan safe bike and pedestrian pathways on school property Plan dedicated bike rack locations Separate buses, parent drop-off and student parking as much as possible. Install campus gateway elements indicating arrival near/on school campus	Safer and clearer patterns of traffic that eliminate uncertainty and establish user priority.	MACCRAY School District	High
B	Railroad crossing at Co. Rd 2	Sidewalk on west side of Co. Rd 2 is unmarked and incomplete. This is the only safe place to cross the railroad tracks in Clara City.	Clearly mark pedestrian path and complete sidewalk infrastructure.	Clear, safe path to cross the railroad tracks when traveling from the west side of town.	City of Clara City and Chippewa County	Medium
C	4 th Avenue NW – 1 st Street NW – Division Street N	Intersection Design – Poor alignment	Establish new intersection design that clearly indicates safe crosswalk.	New intersection alignment	City of Clara City	High
D	Wolverine Drive/3 rd Avenue NW and Division Street N	Diagonal crosswalk alignment	Establish new crosswalk design that includes	New crosswalk alignment	City of Clara City	Medium
E	4th Avenue NW and County Road 2	Safety of crossing county road. Crosswalk is not painted. Signs are out of date	Rectangular Rapid Flash Beacon (RRFB) and crosswalk paint	Safer crossing conditions	Chippewa County and the City of Clara City	Low
F	County Road 2 (Main Street) and 1 st Ave NW	No crosswalk signs or crosswalk paint	Crosswalk signs and new crosswalk paint	Increased safety and visibility for people crossing the street	Chippewa County and the City of Clara City	High
G	Railroad tracks	Kids crossing over tracks at places other than Co. Rd 2/Main Street crossing	Deterrent fencing. No Trespassing signs marking BNSF property.	Reduction in railroad crossings outside designated crossing	Clara City Farmers Elevator, BNSF Railroad, City of Clara City, MACCRAY School District	High
H	Maynard, Raymond and Clara City	Students often travel to and from school when it is dark. Sidewalk networks are not complete. Pedestrians and drivers must often share the road, especially in winter.	Install streetlights along likely walking routes and pick-up/drop off locations Reduce sidewalk gaps and make connections Install community-wide Share the Road signage	Walkers and bikers have a safer path to and from school when it is dark. Increased awareness of walkers, bikers, and rollers and clear pathways for them to travel to the school	Cities of Maynard, Raymond, Clara City and MACCRAY School District	Low
I	Clara City	Poor or inconsistent driver behavior near school grounds.	Install school wayfinding signs approaching the school	Increased awareness of potential walkers, bikers, and rollers as drivers approach the school campus.	City of Clara City and MACCRAY School District	Low

PROPOSED INFRASTRUCTURE IMPROVEMENTS

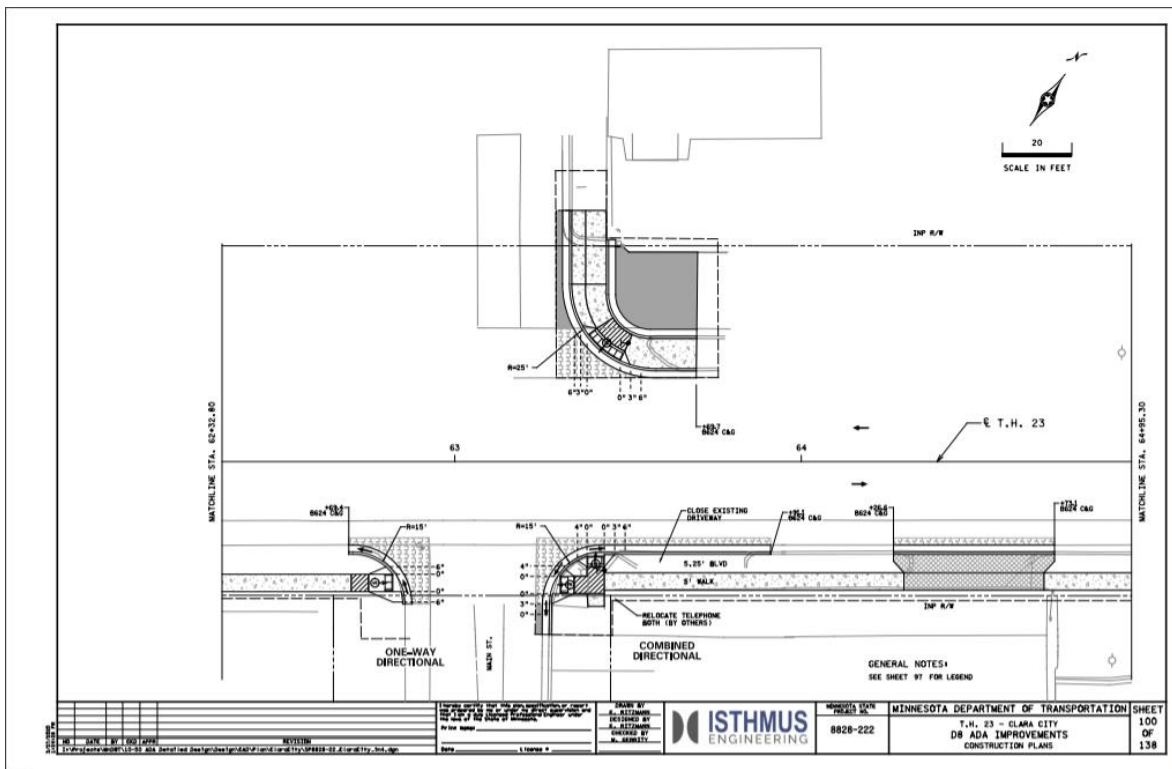


Figure 9: Highway 23 and Chippewa Co. Rd 2 Proposed Reconstruction in Clara City

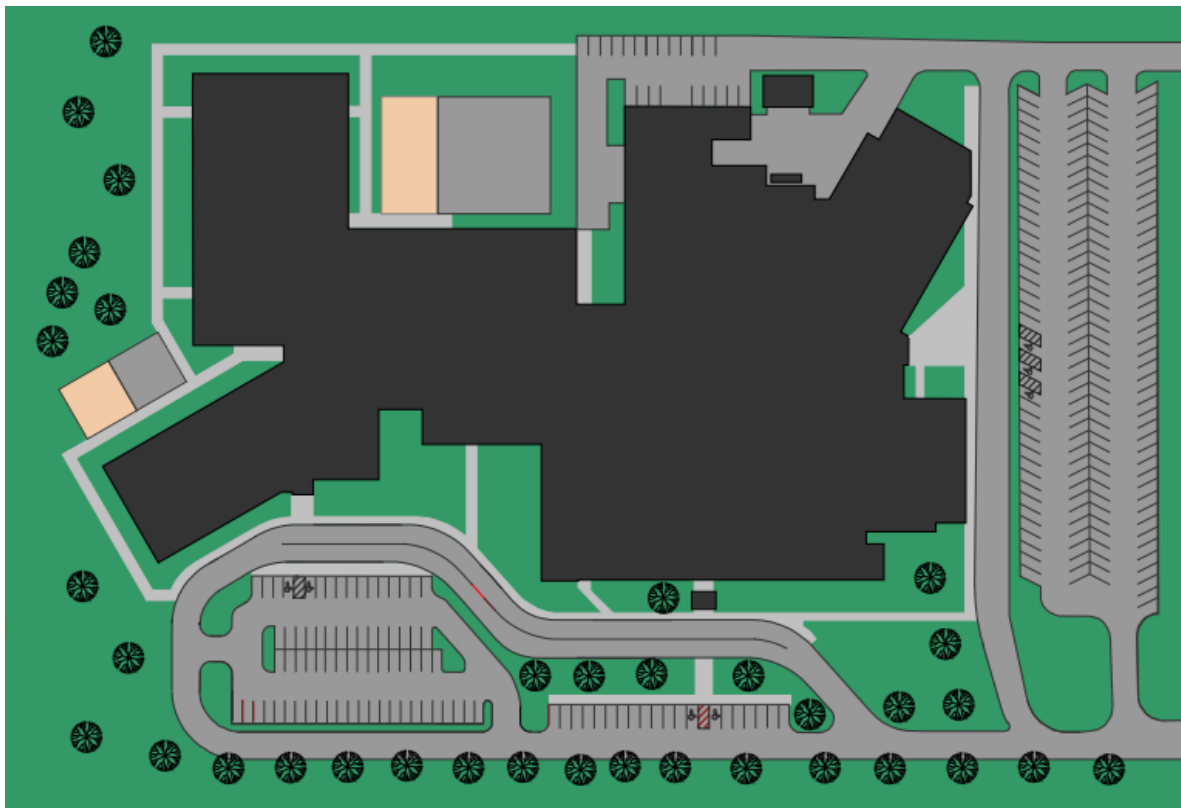


Figure 10: MACCRAY New Campus Proposed Footprint with Separated Bus and Parent Loading Areas

Clara City

WALKING ROUTE



Step
INTO A
HEALTHY
LIFESTYLE



Countryside Public Health

How to Get Involved

Using this Plan

At the heart of every successful Safe Routes to School comprehensive program is a coordinated effort by parent volunteers, school staff, local agency staff, law enforcement and community advocates, such as public health.

This plan provides an overview of Safe Routes to School with specific recommendations for a 6 E's approach to improve the safety and the health and wellness of students. The specific recommendations in this plan are intended to support improvements and programs over the next 5 years. These recommendations include both long- and short-term infrastructure improvements as well as programmatic recommendations.

It should be noted that not all these projects and programs need to be implemented right away to improve the environment for walking and bicycling to school. The recommended projects and programs listed in this plan should be reviewed as part of the overall and ongoing Safe Routes to School strategy. Some projects will require more time, support, and funding than others. It is important to achieve shorter-term successes while laying the groundwork for progress toward some of the larger and more complex projects. See the Recommended Programs list in Table 1 on page 20.



WHO ARE YOU?

Successful programs are achieved through the coordinated efforts of parent volunteers, school staff, local agency staff, law enforcement and community advocates, such as public health. Each partner has a key role to play in contributing to a plan's success. Including regular photos of Safe Routes to School related activities in newsletters and community outreach is one thing partners can do. The following paragraphs highlight the unique contributions of key partners in Safe Routes to School.

I AM A PARENT

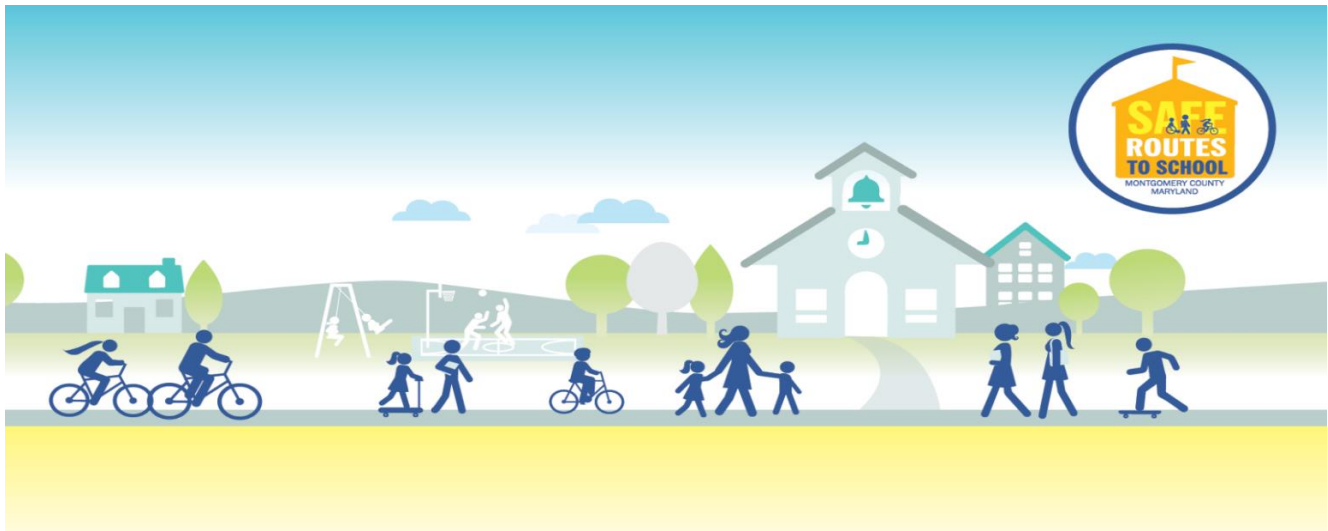
Parents can use this report to understand the conditions at their children's school and to become familiar with the ways an SRTS program can work to make walking and bicycling safer. Concerned parents or city residents have a very important role in the Safe Routes to School process. Parent groups, both formal and informal, have the ability and the responsibility to help implement many of the educational and encouragement programs suggested in this plan. Parent groups can also be key to ongoing success by helping to fundraise for smaller projects and programs.

I AM A COMMUNITY MEMBER

Community residents, even if they don't currently have children enrolled in school, can play an important role in supporting implementation of the plan. They can use this report to better understand where there may be opportunities to participate in programming initiatives and infrastructure improvements. Community members, including seniors or retirees who may have more flexible schedules than parents with school-aged children, may volunteer in established programs or work with school staff or community partners to start new programs recommended in this plan.

I AM A SCHOOL ADMINISTRATOR

School administrators have an important role in implementing the recommendations contained within this SRTS plan. For a plan to succeed, the impetus for change and improvement must be supported by the leadership of the school. School administrators can help with making policy and procedural changes to projects that are within school grounds and by distributing informational materials to parents within school publications.



I AM A TEACHER OR OTHER STAFF MEMBER

Other than parents, teachers might interact with students the most. Teachers can include bicycle and pedestrian safety in lesson plans (see Walk! Bike! Fun!). Sharing books in your classroom that promote walking and biking is a good way to get kids interested at an early age. Teachers can also arrange for field trips within walking distance of school and incorporate informal lessons about safety along the way. In general, being positive and encouraging about walking and biking is a great way to start!

I WORK FOR THE CITY OR COUNTY

City and County staff can use this report to identify citywide issues and opportunities related to walking and bicycling and to prioritize infrastructure improvements. City staff can also use this report to support Safe Routes to School funding and support opportunities such as:

- MnDOT Safe Routes to School (SRTS) grants
- Federal Safe Routes to School (SRTS) grants
- Statewide Health Improvement Program (SHIP)

For all infrastructure recommendations, a traffic study and more detailed engineering may be necessary to evaluate project feasibility, and additional public outreach should be conducted before final design and construction. For recommendations within the public right-of-way, the responsible agency will determine how (and if) to incorporate suggestions into local improvement plans and prioritize funding to best meet the needs of each school community.

I WORK FOR THE POLICE DEPARTMENT

Police department staff can use this report to understand issues related to walking and bicycling to school and to plan for and prioritize enforcement activities that may make it easier and safer for students to walk and bike to school. The Police Department will be instrumental to the success of the enforcement programs and policies recommended in this plan. The Police Department will also have a key role in working with school administrations in providing officers and assistance to some of the proposed education and encouragement programs.

I WORK IN PUBLIC HEALTH

Public health staff can use this report to identify specific opportunities to collaborate with schools and local governments to support safety improvements and encourage healthy behaviors in school children and their families.



Appendices

Appendices

APPENDIX I: CONTACT INFORMATION

Contact information for agencies and organizations involved with the creation of this plan are located in this section.

APPENDIX II: PLANNING DOCUMENTS

Meeting agendas, planning documents and other Safe Routes to School related materials are contained within this section.

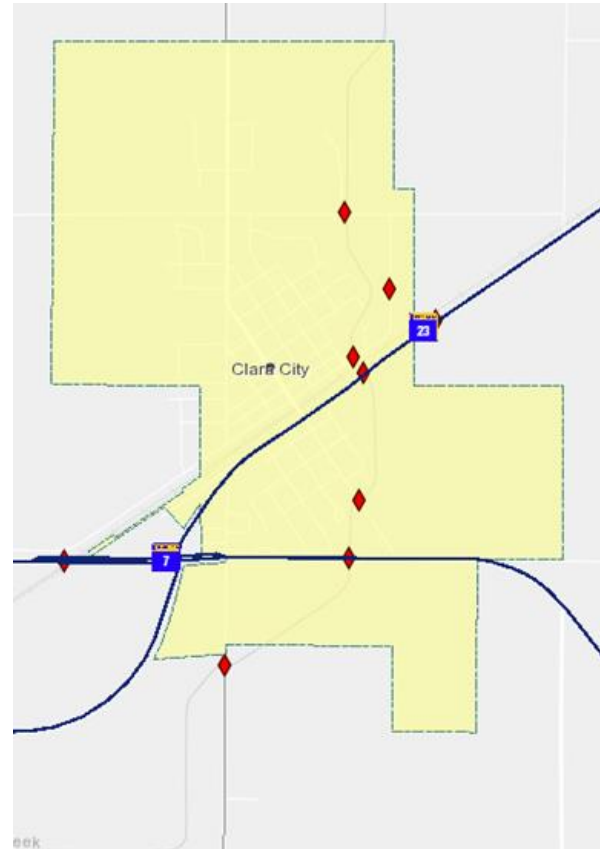
APPENDIX III: BLANK FORMS

Blank forms used for the Walk Audit as well as Parent Surveys and Student Travel Tallies are contained in this section.

APPENDIX IV: REPORTS

Parent surveys and student travel tallies were completed by students and parents of all three school campuses, MACCRAY East, MACCRAY West and MACCRAY High School. The consolidated reports from these surveys and tallies are included in these Appendices. These versions can serve as a baseline for comparison with future surveys.

Figure 11: Clara City Crash Data 2019



Appendix I

CONTACT INFORMATION

[City of Clara City Website](#)

Email: cityadmin@hcinet.net

[City of Maynard Website](#)

Email: citmay@mchsi.com

[City of Raymond Website](#)

Email: cityofc@frontiernet.net

[Palmer Bus Service Website](#)

John DuHoux

Email: johnd@palmerbusservice.com

[Countryside Public Health Website](#)

Ashlie Johnson

Email: Ashlie@countryside.co.swift.mn.us

[Chippewa County Website](#)

Phone: 320-269-2151

[Upper Minnesota Valley Regional
Development Commission Website](#)

Chad Kingstrom

Email: Chad@umvrdc.org

[MnDOT District 8 Website](#)

Megan DeSchepper, AICP – Senior Planner

Email: megan.deschepper@state.mn.us

[MnDOT – Safe Routes to School Website](#)

Dave Cowan – General Information

Email: dave.cowan@state.mn.us

Kelly Corbin – Technical Assistance

Email: Kelly.Corbin@state.mn.us

Sara Pflaum – Engineering, grants and
solicitations

Email: sara.pflaum.state.mn.us



Appendix II

PLANNING DOCUMENTS

The planning document the committee used to determine programs and infrastructure recommendations.

MACCRAY SAFE ROUTES TO SCHOOL: STRATEGIES AND ACTION STEPS

STRATEGY – ENGINEERING

Create a safe environment for pedestrians, bike riders and rollers

- Action: Improve crossings highlighted in the Infrastructure Recommendations List
- Action: Install school wayfinding signs on Co. Rd 2 and leading up to school
- Action: Install community-wide Share the Road/pedestrian signage
- Action: Complete sidewalk network to reduce gaps and make connections

Influence new campus construction regarding Safe Routes to School

- Action: Ensure SRTS representation/perspective on new construction committees
- Action: Plan safe bike and pedestrian pathways on school property
- Action: Plan dedicated bike rack locations
- Action: Design and implement safe pick-up and drop-off locations
- Action: Install campus gateway elements indicating arrival near/on school campus

STRATEGY – EDUCATION AND ENCOURAGEMENT

Ensure that all students know how to walk, bike or roll to school safely

- Action: Participate in Walk to School and Bike to School days
- Action: Plan and support Walking School Bus days
- Action: Hold bike rodeos for kids and Walk! Bike! Fun! training for teachers
- Action: Participate in Operation Lifesaver Rail Safety Education
- Action: Include regular photos/stories of walkers, bikers, and rollers in newsletters/outreach

STRATEGY – ENFORCEMENT

Create a predictable environment for drivers and pedestrians

- Action: Eliminate crossings by pedestrians over RR tracks outside designated crossing
- Action: Enforce snow removal and sidewalk related ordinances
- Action: Consistently enforce traffic laws

STRATEGY – EVALUATION

Make Safe Routes to School part of the MACCRAY culture

- Action: Conduct regular parent surveys and student travel tallies
- Action: Engage students and parents about walking, biking and rolling
- Action: Maintain an active SRTS group and fill vacancies

STRATEGY – EQUITY

Ensure everyone can participate in Walking, Biking and Rolling activities

- Action: Ensure that everyone can participate in SRTS activities
- Action: Establish a Bike Share Program with Countryside Public Health
- Action: Establish pick-up/drop-off locations in Raymond and Maynard

PLANNING DOCUMENTS

Meeting Agendas

MACCRAY Safe Routes to School Team Leader Meeting
LuLu Beans in Willmar
September 24, 2019
Time: 8:30am

Present:

Sherry Broderius – MACCRAY Superintendent
Kristi Fernholz - UMRDC
Chad Kingstrom - UMRDC

Agenda:

- Overall Strategy/Recap – Kristi
- Timeline
- Scope of Work – Plan Table of Contents
- What has been done so far?
- What's next?
 - Student surveys in classroom
 - Memo to SRTS Team defining roles and responsibilities
- Community meeting v. outreach materials
- SRTS Team List
- Kick-off Meeting/Referendum
- Questions?

MACCRAY Safe Routes to School Plan Meeting #1
Location: MACCRAY High School Library
Date: January 29, 2020
Time: 8:45am to 9:45am

5 minutes	Welcome and introductions
15 minutes	Overview of the Safe Routes to School (SRTS) planning effort including the following: <ul style="list-style-type: none">• The purpose and benefits of SRTS• Timeline of the SRTS planning process• What has been done so far• Goals of the SRTS Plan• Role of the SRTS Team
15 minutes	Review of the SRTS planning assistance grant application—primarily to go over the goals identified in the application
15 minutes	Develop a vision statement to guide our planning process
10 minutes	Discussion of local issues and concerns - Maynard and Raymond
9:45 to noon	Clara City Walk Audit
Noon to 12:30	Discussion Adjourn

PLANNING DOCUMENTS

Meeting Agendas

MACCRAY Safe Routes to School Plan Meeting #2

Location: MACCRAY High School Library

Date: March 11, 2020

Time: 8:45am to 10:30am

MACCRAY Safe Routes to School Vision:

We create healthy communities by working with regional partners to make rolling, walking and biking the safe and easy choice, in all seasons, for students and community members.

8:45am	Welcome and introductions Vision Statement Review
9:00am	Walking School Bus video
10 minutes	Review of the Walk Audit
15 minutes	Primary Routes, Intersections, Pick-Up Locations, Walking School Bus
30 minutes	Review draft Strategies and Action Steps
10:00am	Public Outreach Plan – What do you want your communities to know? <ul style="list-style-type: none">• Facebook posts• Newspaper article• Other ideas?• Who wants to be involved?
10:15 to 10:30	Discussion Adjourn

MACCRAY Safe Routes to School Plan Meeting #3

Location: Video Meeting

Date: May 20, 2020

Time: 9am to 10:00am

9am	Welcome
9:10am	Plan Review <ul style="list-style-type: none">• Team will review the draft of the SRTS plan with screen share function• Participants may make comments• Specific participants may be asked to comment on specific programs or infrastructure topics• Comments received during meeting and by email will be sent to the group• Team members will have the opportunity to make comments until June 1st.
9:45am	Discussion Adjourn

Appendix III

BLANK FORMS

Parent Surveys

Travel Tally

Walk Audit

8. Has your child asked you for permission to walk or bike to/from school in the last year? Yes No

9. At what grade would you allow your child to walk or bike to/from school without an adult?

(Select a grade between PK,K,1,2,3...) grade (or) I would not feel comfortable at any grade

Place a clear 'X' inside box. If you make a mistake, fill the entire box, and then mark the correct box

10. What of the following issues affected your decision to allow, or not allow, your child to walk or bike to/from school? (Select ALL that apply)

11. Would you probably let your child walk or bike to/from school if this problem were changed or improved? (Select one choice per line, mark box with X)

- Distance..... Yes No Not Sure
- Convenience of driving..... Yes No Not Sure
- Time..... Yes No Not Sure
- Child's before or after-school activities..... Yes No Not Sure
- Speed of traffic along route..... Yes No Not Sure
- Amount of traffic along route..... Yes No Not Sure
- Adults to walk or bike with..... Yes No Not Sure
- Sidewalks or pathways..... Yes No Not Sure
- Safety of intersections and crossings..... Yes No Not Sure
- Crossing guards..... Yes No Not Sure
- Violence or crime..... Yes No Not Sure
- Weather or climate..... Yes No Not Sure

Place a clear 'X' inside box. If you make a mistake, fill the entire box, and then mark the correct box

12. In your opinion, how much does your child's school encourage or discourage walking and biking to/from school?

- Strongly Encourages Encourages Neither Discourages Strongly Discourages

13. How much fun is walking or biking to/from school for your child?

- Very Fun Fun Neutral Boring Very Boring

14. How healthy is walking or biking to/from school for your child?

- Very Healthy Healthy Neutral Unhealthy Very Unhealthy

Place a clear 'X' inside box. If you make a mistake, fill the entire box, and then mark the correct box

15. What is the highest grade or year of school you completed?

- Grades 1 through 8 (Elementary) College 1 to 3 years (Some college or technical school)
- Grades 9 through 11 (Some high school) College 4 years or more (College graduate)
- Grade 12 or GED (High school graduate) Prefer not to answer

16. Please provide any additional comments below.

8. ¿En el último año, le ha pedido permiso su hijo para caminar o andar en bicicleta hacia o desde la escuela? Sí No

9. ¿En qué grado permitiría que su hijo camine o ande en bicicleta solo a/o de la escuela? (seleccione un grado entre PK,K,1,2,3...) grado o No me sentiría cómodo/a en ningún grado

¿Cómo llenar este formulario?: Escriba en letras MAYUSCULAS. Marque las cajas con "X"

10. ¿Cuáles de las siguientes situaciones afectaron su decisión de permitir, o no permitir, que su niño camine o ande en bicicleta hacia o desde la escuela? (marque todas las que correspondan)

11. ¿Probablemente dejaría que su hijo caminara o usara la bicicleta para ir a /regresar de la escuela si este problema cambiara o mejorara? (elija una respuesta por línea)

- Distance, Convenience, Time, Activities, Velocity, Quantity, Adults, Sidewalks, Safety, Guards, Violence, Weather. Each item has a 'Yes/No/Not Sure' response grid.

¿Cómo llenar este formulario?: Escriba en letras MAYUSCULAS. Marque las cajas con "X"

12. En su opinión, ¿cuánto apoyo provee la escuela de su hijo a caminar y usar la bicicleta para ir o regresar de la escuela?

- Options: Anima Fuertemente, Anima, Ni uno ni otro, Desalienta, Desalienta Fuertemente.

13. ¿Qué tan DIVERTIDO es caminar o andar en bicicleta hacia o desde la escuela para su niño?

- Options: Muy Divertido, Divertido, Neutral, Aburrido, Muy Aburrido.

14. ¿Qué tan SANO es caminar o andar en bicicleta hacia o desde la escuela para su niño?

- Options: Muy Sano, Sano, Neutral, Malsano, Muy Malsano.

¿Cómo llenar este formulario?: Escriba en letras MAYUSCULAS. Marque las cajas con "X"

15. ¿Cuál es el grado o el año más alto de educación que usted terminó?

- Options: Grados 1 a 8, Grados 9 a 11, Grado 12 o GED, Universidad 1 a 3 años, Universidad 4 años o más, Prefiero no contestar.

16. Por favor proporcione comentarios adicionales:

Empty text box for additional comments.



Walking is a great way to get around your neighborhood and be healthy at the same time! Walking allows you to meet your neighbors and gives you an opportunity to see the area at a comfortable pace.

Some neighborhoods are better for walking than others. If you want to walk, or if you want to walk more, but you are not comfortable doing it in your neighborhood, this planning guide will help you improve conditions for walking.

One person or a small group with a mission can accomplish great things, so take steps to make your neighborhood more walkable and more livable.

Getting Started

1

Review this planning guide for tips that make a walkable community.

2

Go for a walk in your neighborhood and fill out the "Walking Route Form." Use the sample form for ideas.

3

Take the action steps to make your community a walkable community.

Let's Go for a Walk!

PLANNING GUIDE FOR
A WALKABLE COMMUNITY

DEVELOPED BY





Tips to Encourage Walking in Your Neighborhood

Make sure the walking route is well lit and safe.

Walk with friends.

Know where the public phones are
or bring a cellular phone.

If you walk after dark, bring a flashlight.

Wear clothing that makes you visible to drivers.

Be a friendly neighbor and
acknowledge others along the route.


If people along the route have difficulty shoveling
because of age or physical condition,
take turns with neighbors to keep
that portion of the sidewalk clear.

Consider a neighborhood cleanup day
if the walking route has litter.

Mark walking routes with signs to give visibility to both
the neighborhood and the walking routes.

Encourage neighborhood groups like
senior or youth organizations and day care centers
to use the walking routes.

Promote walking routes with the community crime
watch association. More people walking in a
neighborhood makes the area safer for everyone.



Resource Guide

National National Center for Bicycling and Walking
8120 Woodmont Ave, Suite 520
Bethesda, MD 20814
301-656-4220
www.bikewalk.org

Pedestrian and Bicycle Information Center
University of North Carolina
730 Martin Luther King Jr. Blvd.
Chapel Hill, NC 27599-3430
1-877-925-5245
www.walkinginfo.org

US Department of Transportation
National Highway Traffic Safety Administration
www.nhtsa.dot.gov
*then go to search box on this home page and
search on pedestrians*

Walkable Communities, Inc.
1-866-347-2734 or www.walkable.org

State Minnesota Department of Transportation
Bicycle and Pedestrian Section
www.dot.state.mn.us/peds

Minnesota Safety Council
1-800-444-9150 or
www.mnsafetycouncil.org/crosswalk

Minnesota Council on Physical Activity and Sports
www.health.state.mn.us/physicalactivity

Local Local City Engineer and County Public Works
Department (Check your local phone book)

County Health Department
(Check your local phone book)

Walking Route Form:

Group Name Anytown USA Neighborhood Watch Group Date October, 2000

Walking Route Location Downtown Main Street to High School

and Back along Lake Front

Concerns

Short Term Action Steps

Long Term Action Steps

1 Do you have room to walk?

- * Sidewalks broken, cracked or blocked
- * No sidewalks, paths or shoulders
- * Snow or leaves cover the walking route

- * pick another route for now
- * tell city/county traffic engineers or public works department about specific problems
- * ask neighbors to clear sidewalk or path

- * write/petition city for walkways
- * alert media to problem
- * organize a community group to help rake or shovel

2 Is it easy to cross streets?

- * Traffic signals do not allow enough time to cross
- * Crosswalks/traffic signals needed
- * View of traffic blocked by parked cars, trees, plants, or snowbanks

- * pick another route for now
- * tell city/county traffic engineers or public works department about specific problems
- * trim your trees or bushes that block the street and ask you neighbors to do the same

- * request crosswalks/signals/parking changes at city meetings
- * report illegally parked cars to the police
- * request the public works department trim trees or plants, and clear snow

3 Do drivers behave safely?

- * Back-up without looking
- * Drive too fast
- * Speed up to make traffic lights, or drive through red lights

- * pick another route for now
- * set an example: slow down and yield to pedestrians
- * report unsafe driving to police

- * petition for more law enforcement
- * organize a neighborhood speed watch program
- * write letters to the editor or articles for your community paper

4 Do walkers behave safely?

- * Do not cross at cross walks or with traffic signal
- * Do not look both ways before crossing
- * Do not walk on sidewalks or shoulders facing traffic

- * educate yourself about safe walking
- * report unsafe walking to police
- * tell city/county traffic engineers or public works department about specific problems

- * request signs promoting crosswalk use
- * work with community groups to promote pedestrian safety
- * organize community to identify safe walking routes

5 Is the route pleasant?

- * Needs grass, flowers, trees
- * Scary dogs
- * Not well lit
- * Littered or dirty

- * ask neighbors to keep dogs leashed or fenced
- * report scary dogs to the police
- * take a walk with a trash bag and pick up litter

- * promote planting of trees, flowers, and bushes in your community
- * work with the neighborhood crime watch group to increase lighting
- * organize a community clean-up day

Walking Route Form:

Group Name _____

Date _____

Walking Route Location _____

Concerns

Short Term Action Steps

Long Term Action Steps

1 Do you have room to walk?

2 Is it easy to cross streets?

3 Do drivers behave safely?

4 Do walkers behave safely?

5 Is the route pleasant?

Appendix IV

REPORTS

Parent Survey Report

Student Travel Tally Report

Parent Survey Aggregate Summary

Program Name: MACCRAY

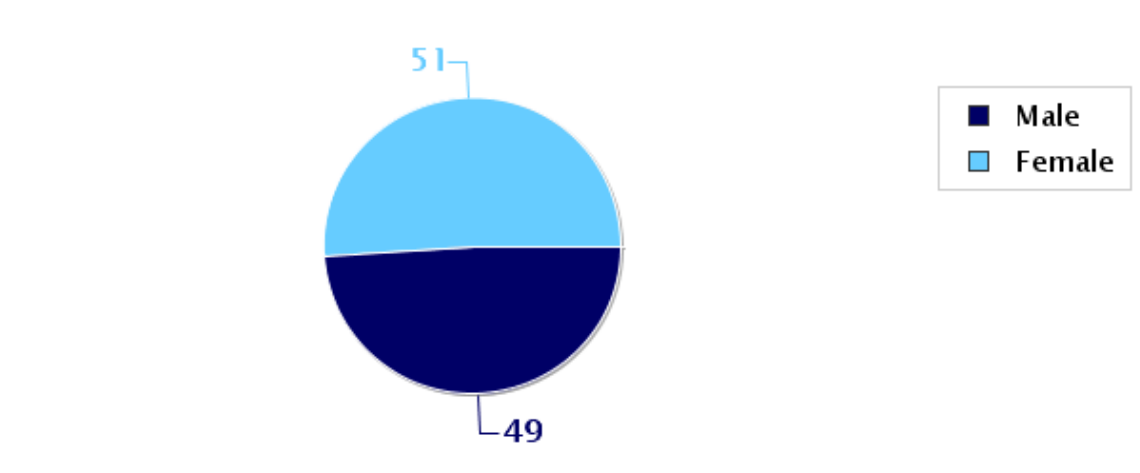
Date range: Fall 2019 (July - December 2019)

Date Report Generated: 12/18/2019

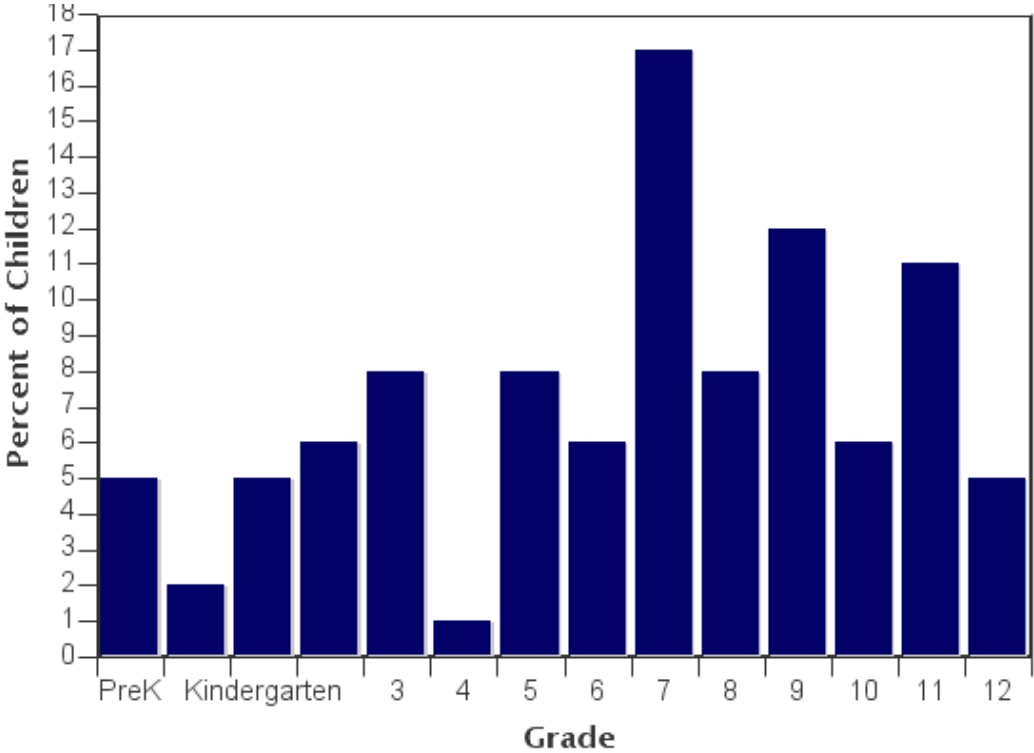
School Name(s):	Month & Year Collected & (Set ID)	School Enrollment:	Enrollment in Grades Targeted by SRTS Program:	Number of Questionnaires Distributed:	Number of Questionnaires Included in Report:
Maccray East Elementary School	October 2019 (19151)			0	47
Maccray Senior High School	October 2019 (19148)	323		0	62
Maccray Senior High School	October 2019 (19146)	323		0	6
Maccray Senior High School	October 2019 (19149)	323		0	11
Maccray Senior High School	October 2019 (19150)	323		0	23
Maccray West Elementary School	October 2019 (19153)			0	23
			Total:	0	172

This report contains information from parents about their children's trip to and from school. The report also reflects parents' perceptions regarding whether walking and bicycling to school is appropriate for their child. The data used in this report were collected using the Survey about Walking and Biking to School for Parents form from the National Center for Safe Routes to School.

Sex of children for parents that provided information



Grade levels of children represented in survey



Grade levels of children represented in survey

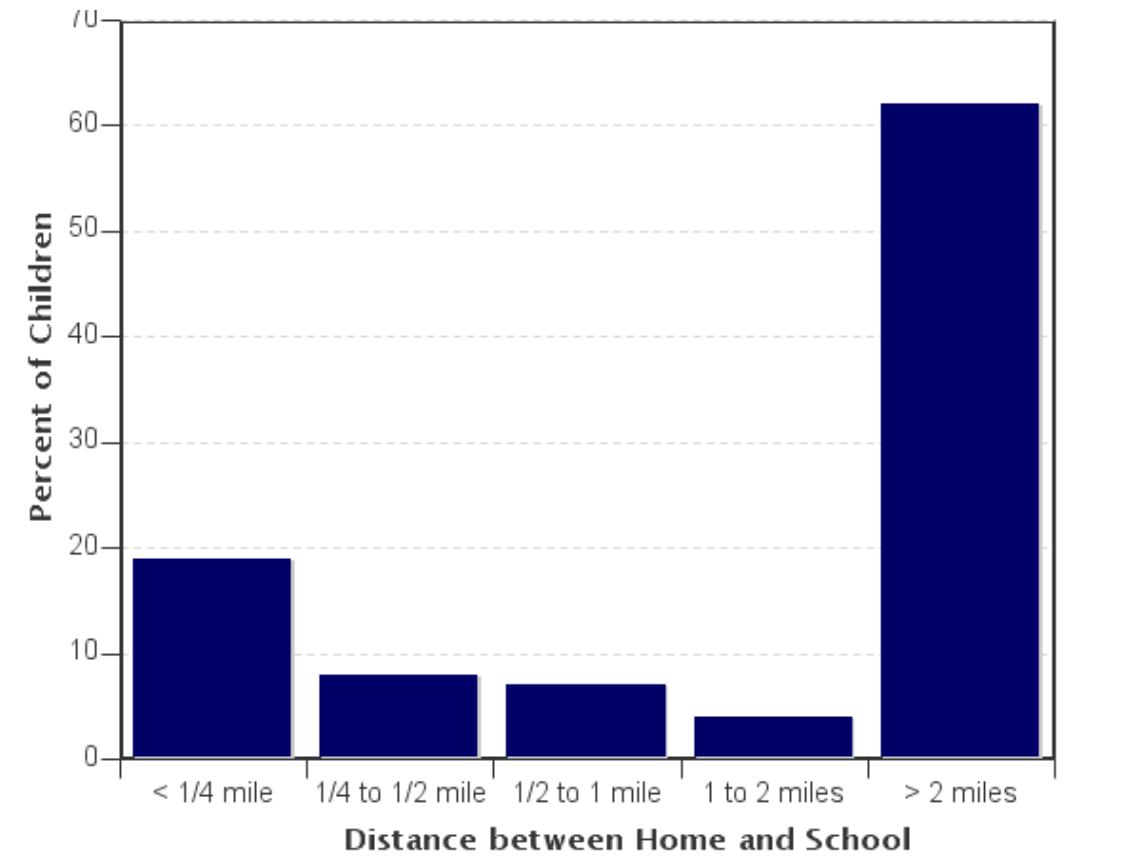
Grade in School	Responses per grade	
	Number	Percent
PreK	9	5%
Kindergarten	4	2%
1	8	5%
2	10	6%
3	14	8%
4	2	1%
5	13	8%
6	11	6%
7	29	17%
8	13	8%
9	21	12%
10	11	6%

11	18	11%
12	8	5%

No response: 0

Percentages may not total 100% due to rounding.

Parent estimate of distance from child's home to school

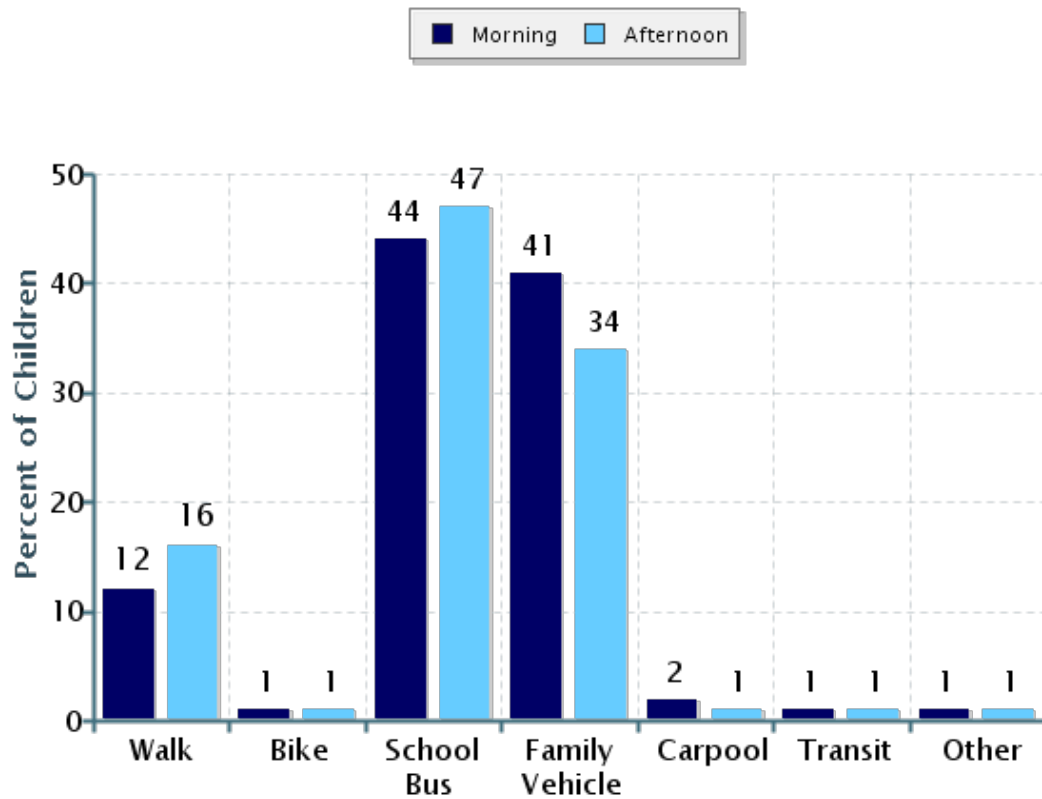


Parent Survey Aggregate Summary

Distance between home and school	Number of children	Percent
Less than 1/4 mile	31	19%
1/4 mile up to 1/2 mile	14	8%
1/2 mile up to 1 mile	11	7%
1 mile up to 2 miles	7	4%
More than 2 miles	102	62%

Don't know or No response: 7
 Percentages may not total 100% due to rounding.

Typical mode of arrival at and departure from school



Typical mode of arrival at and departure from school

Time of Trip	Number of Trips	Walk	Bike	School Bus	Family Vehicle	Carpool	Transit	Other
Morning	165	12%	0.6%	44%	41%	2%	0.6%	0.6%
Afternoon	161	16%	0.6%	47%	34%	1%	0.6%	0.6%

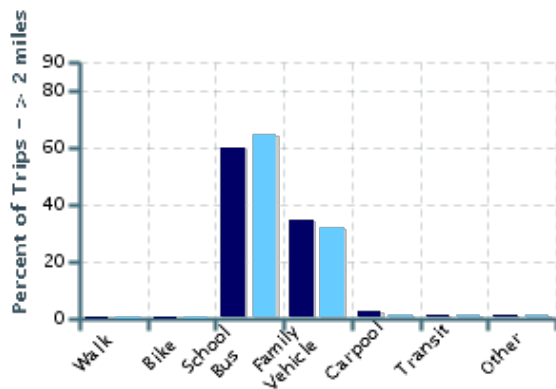
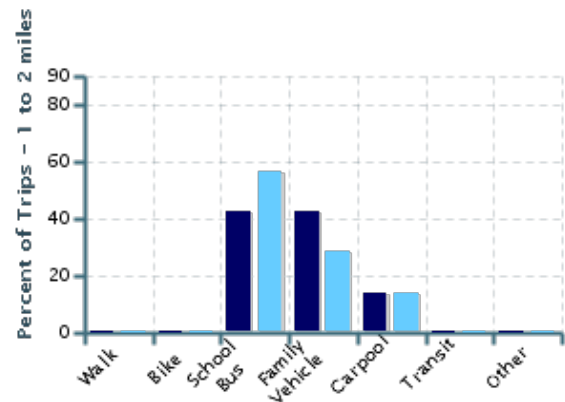
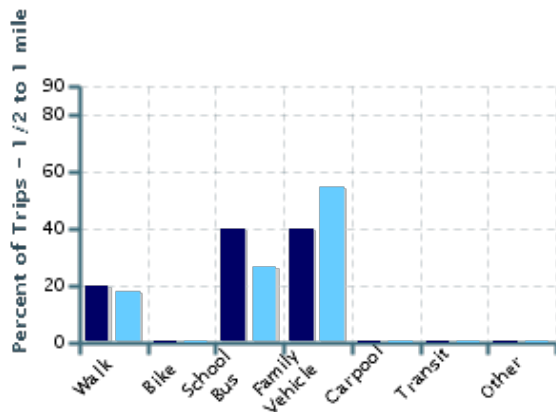
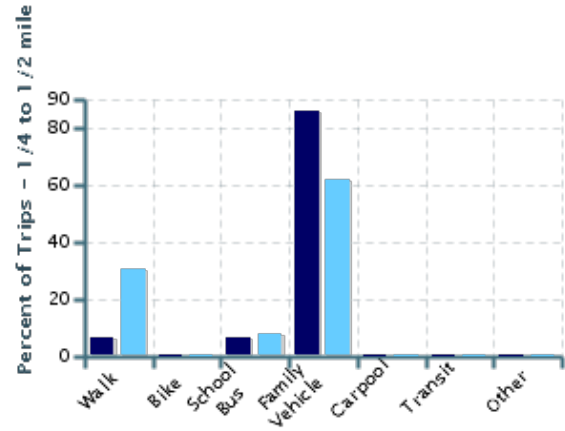
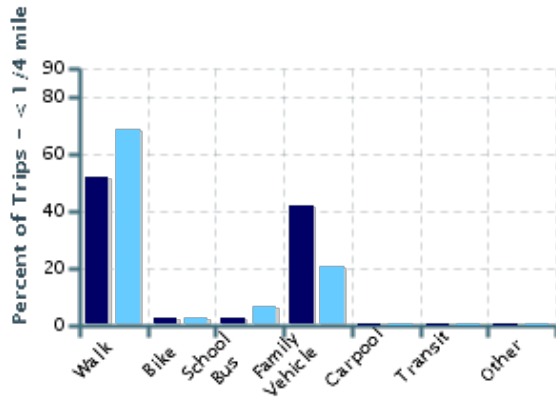
No Response Morning: 7

No Response Afternoon: 11

Percentages may not total 100% due to rounding.

Typical mode of school arrival and departure by distance child lives from school

■ Morning ■ Afternoon



Typical mode of school arrival and departure by distance child lives from school

School Arrival

Distance	Number within Distance	Walk	Bike	School Bus	Family Vehicle	Carpool	Transit	Other
1 Less than 1/4 mile	31	52%	3%	3%	42%	0%	0%	0%
2 1/4 mile up to 1/2 mile	14	7%	0%	7%	86%	0%	0%	0%
3 1/2 mile up to 1 mile	10	20%	0%	40%	40%	0%	0%	0%
4 1 mile up to 2 miles	7	0%	0%	43%	43%	14%	0%	0%
5 More than 2 miles	101	0%	0%	60%	35%	3%	1%	1%

Don't know or No response: 0

Percentages may not total 100% due to rounding.

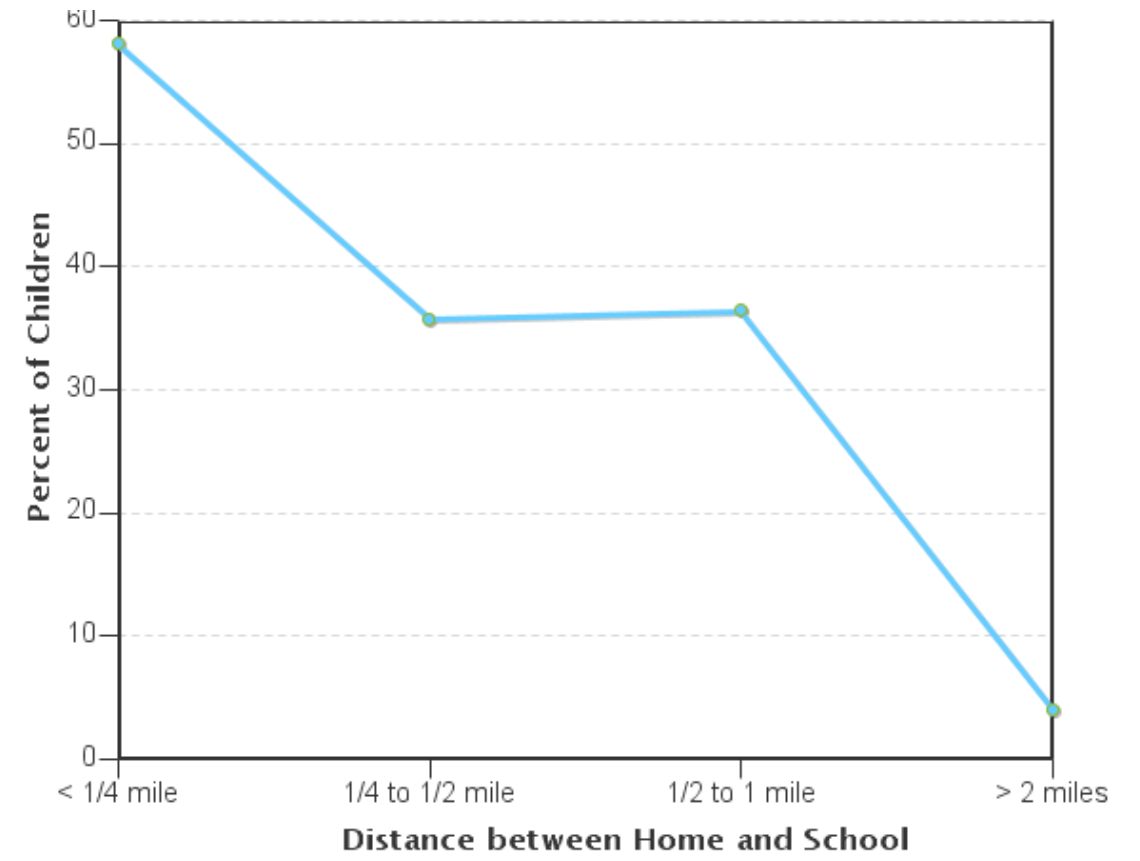
School Departure

Distance	Number within Distance	Walk	Bike	School Bus	Family Vehicle	Carpool	Transit	Other
Less than 1/4 mile	29	69%	3%	7%	21%	0%	0%	0%
1/4 mile up to 1/2 mile	13	31%	0%	8%	62%	0%	0%	0%
1/2 mile up to 1 mile	11	18%	0%	27%	55%	0%	0%	0%
1 mile up to 2 miles	7	0%	0%	57%	29%	14%	0%	0%
More than 2 miles	99	0%	0%	65%	32%	1%	1%	1%

Don't know or No response: 0

Percentages may not total 100% due to rounding.

Percent of children who have asked for permission to walk or bike to/from school by distance they live from school

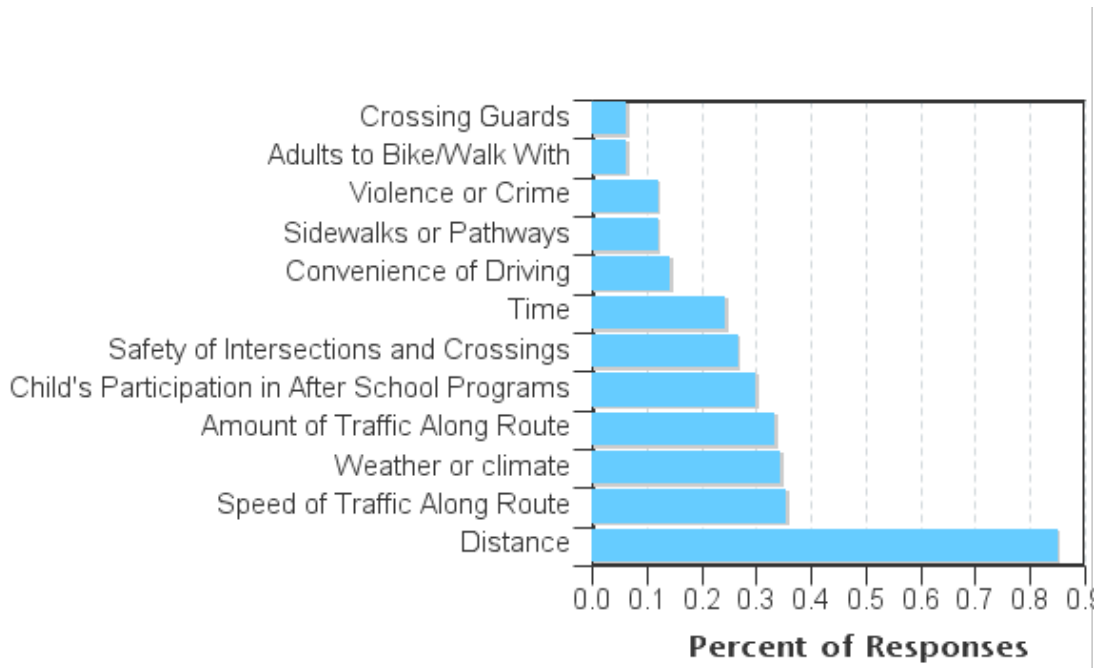


Percent of children who have asked for permission to walk or bike to/from school by distance they live from school

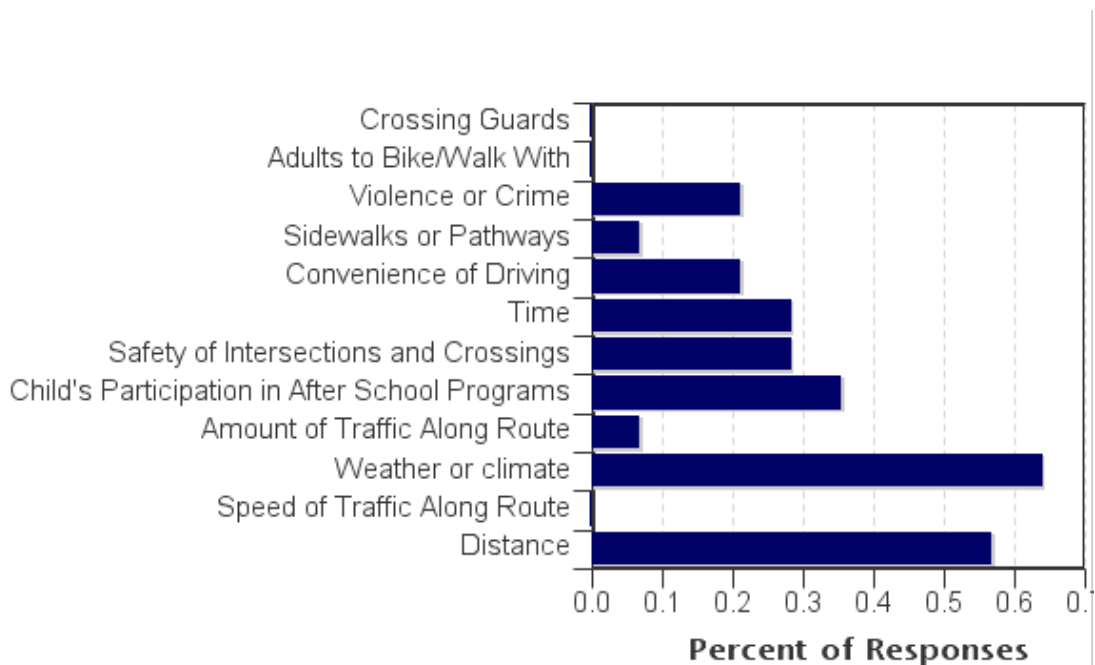
Asked Permission?	Number of Children	Less than 1/4 mile	1/4 mile up to 1/2 mile	1/2 mile up to 1 mile	1 mile up to 2 miles	More than 2 miles
Yes	155	58%	36%	36%	0%	4%
No	665	42%	64%	64%	100%	96%

Don't know or No response: 0
 Percentages may not total 100% due to rounding.

Issues reported to affect the decision to not allow a child to walk or bike to/from school by parents of children who do not walk or bike to/from school



Issues reported to affect the decision to allow a child to walk or bike to/from school by parents of children who already walk or bike to/from school



Issues reported to affect the decision to allow a child to walk or bike to/from school by parents of children who already walk or bike to/from school

Issue	Child does not walk/bike to school	Child walks/bikes to school
Distance	85%	57%
Speed of Traffic Along Route	36%	0%
Weather or climate	35%	64%
Amount of Traffic Along Route	34%	7%
Child's Participation in After School Programs	30%	36%
Safety of Intersections and Crossings	27%	29%
Time	25%	29%
Convenience of Driving	15%	21%
Sidewalks or Pathways	12%	7%
Violence or Crime	12%	21%
Adults to Bike/Walk With	7%	0%
Crossing Guards	7%	0%
Number of Respondents per Category	89	14

No response: 69

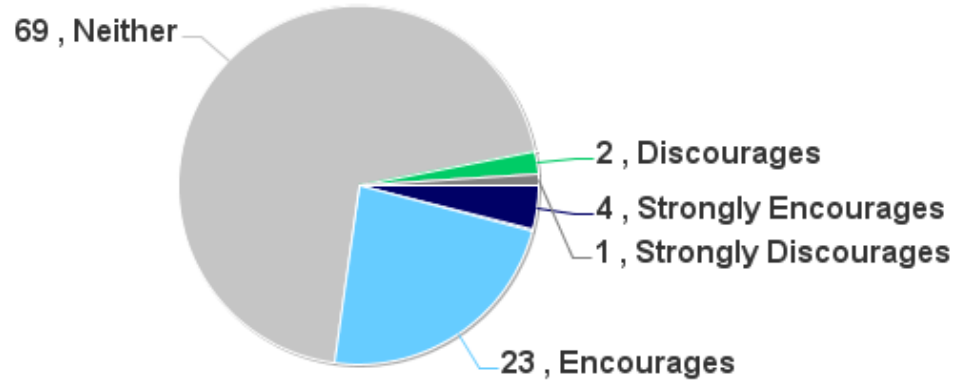
Note:

--Factors are listed from most to least influential for the 'Child does not walk/bike to school' group.

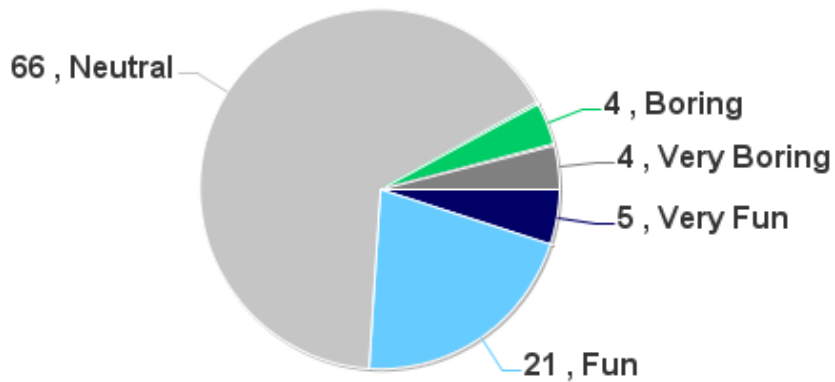
--Each column may sum to > 100% because respondent could select more than issue

--The calculation used to determine the percentage for each issue is based on the 'Number of Respondents per Category' within the respective columns (Child does not walk/bike to school and Child walks/bikes to school.) If comparing percentages between the two columns, please pay particular attention to each column's number of respondents because the two numbers can differ dramatically.

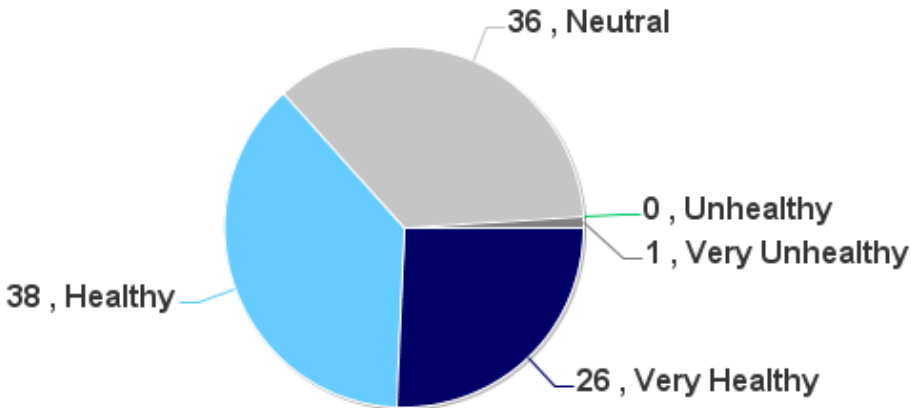
Parents' opinions about how much their child's school encourages or discourages walking and biking to/from school



Parents' opinions about how much fun walking and biking to/from school is for their child



Parents' opinions about how healthy walking and biking to/from school is for their child



Comments Section

School	SurveyID	Comment
Maccray East Elementary School	1684560	My child will not walk to school. We live too far
Maccray East Elementary School	1684563	We live in the country so that is the only factor that prevents my children from walking/biking to school
Maccray East Elementary School	1684568	We live too far to walk
Maccray East Elementary School	1684569	As parents of a pre-shooler, kindergartner and 2nd grader we don't feel they would be safe walking/biking from a 1/2 mile away with very low shoulders and the speed of traffic. If those concerns were remedied, we would consider it as they get to upper elementary.
Maccray East Elementary School	1684572	We live in the country ans would only consider walking/biking if we lived in town and she were older.
Maccray East Elementary School	1684575	This is not possible when my el. ed kids live in Clara City and are bussed daily to Raymond for school.
Maccray East Elementary School	1684583	We live about 7 1/2 miles from my son's school. He will never be able to walk or ride bike to school or back home.
Maccray East Elementary School	1684585	We live way to far away, to walk
Maccray East Elementary School	1684588	Living in the country makes walking + biking not an option!
Maccray East Elementary School	1684589	This is not possible when my el. ed kids live in Clara City and are bussed daily to Raymond for school.
Maccray East Elementary School	1684594	We live in the country. Our children will never walk to school.
Maccray East Elementary School	1684596	We live way to far away for kids to walk
Maccray East Elementary School	1684597	We live 15 miles away from school. My children enjoy the "walk to school" event every year but even if we lived in town, I would personally still not allow my children to walk to school without my husband or I present.
Maccray East Elementary School	1684600	Son rides bus from Daycare. After school he walks home with his older brother or rides the bus.
Maccray East Elementary School	1684604	We live in Willmar. Walking/biking to school just isn't an option.
Maccray East Elementary School	1684606	We live in the country, so my kids don't walk to school
Maccray Senior High School	1684229	This is stupid!
Maccray Senior High School	1684361	I would not let my child walk or bike to school because he does not pay attention to his surroundings.
Maccray Senior High School	1684400	We live in the country.
Maccray Senior High School	1684407	We live ten miles away.
Maccray Senior High School	1684415	Bus is very overcrowded. No room for anyone to sit. He doesn't like it so I allow him to walk.

Maccray Senior High School	1684418	Drive from home to bus stop in Raymond.
Maccray Senior High School	1684426	We live out in the country, about 10 miles from school, so biking or walking is not possible.
Maccray Senior High School	1684438	He has Down Syndrome. It would take over 4hrs to walk home from school
Maccray Senior High School	1684441	10 miles from school
Maccray Senior High School	1684522	This is stupid survey
Maccray West Elementary School	1684609	If my child was at the school in Clara City I would feel more comfortable allowing walking/biking to school.
Maccray West Elementary School	1684623	We live outside the district so I'd only let my child walk if we lived closer.
Maccray West Elementary School	1684638	We live in the country so walking/riding bike to school not an option for us.

Student Travel Tally Report: Combining Schools in One Data Collection Season

School Group: MACCRAY

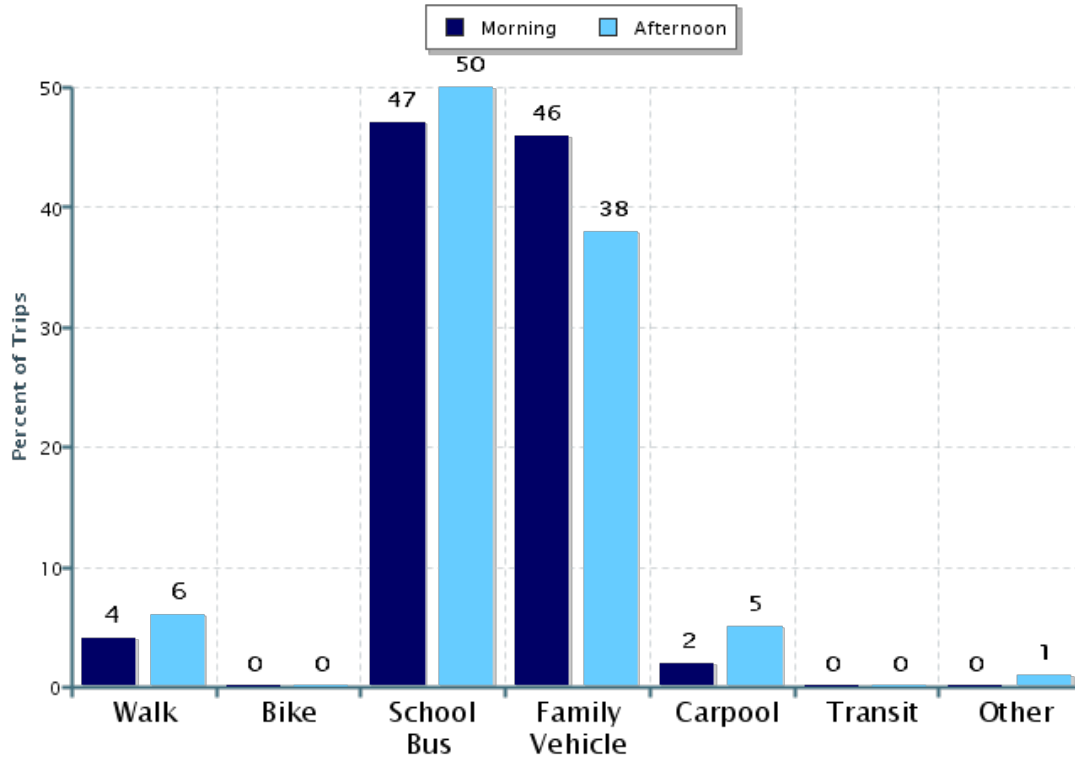
Date Range: Fall 2019

Date Report Generated: 05/13/2020

School Name:	Month & Year Collected & (Set ID)	School Enrollment:	% Range of School's Students Involved in SRTS:	Number of Classroom in School Targeted by School Group:	Number of Classrooms Included in Report:
Maccray East Elementary School	October 2019 (30396)				11
Maccray Senior High School	October 2019 (30684)	323			25
Maccray West Elementary School	October 2019 (30169)		76-100%		39
Total:				0	75

This report contains information from schools' classrooms about students' trip to and from school. The data used in this report were collected using the in-class Student Travel Tally questionnaire from the National Center for Safe Routes to School.

Morning and Afternoon Travel Mode Comparison



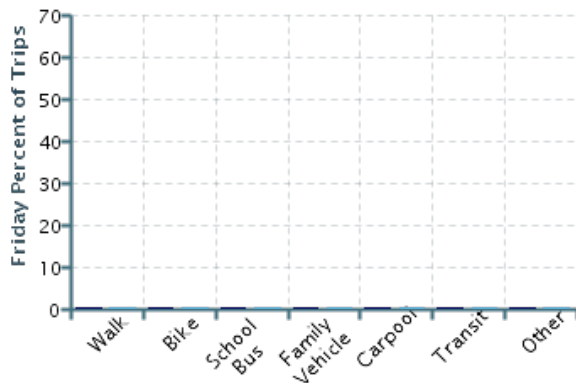
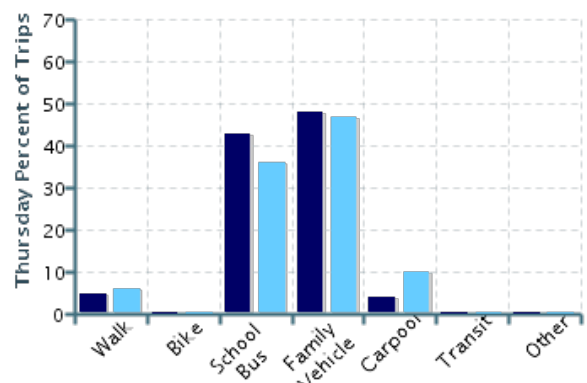
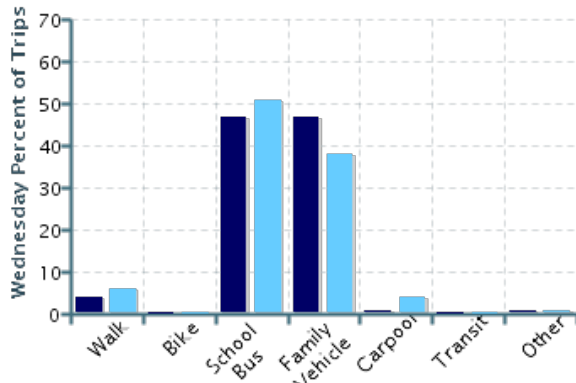
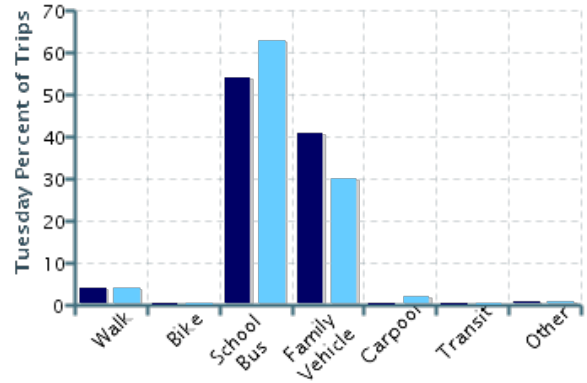
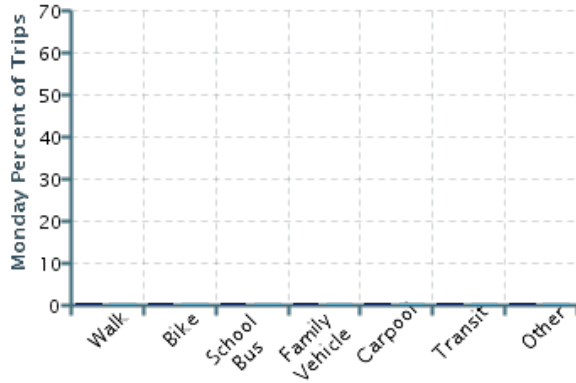
Morning and Afternoon Travel Mode Comparison

	Number of Trips	Walk	Bike	School Bus	Family Vehicle	Carpool	Transit	Other
Morning	1811	4%	0.2%	47%	46%	2%	0.1%	0.4%
Afternoon	1689	6%	0.2%	50%	38%	5%	0.1%	0.5%

Percentages may not total 100% due to rounding.

Morning and Afternoon Travel Mode Comparison by Day

■ Morning
 ■ Afternoon

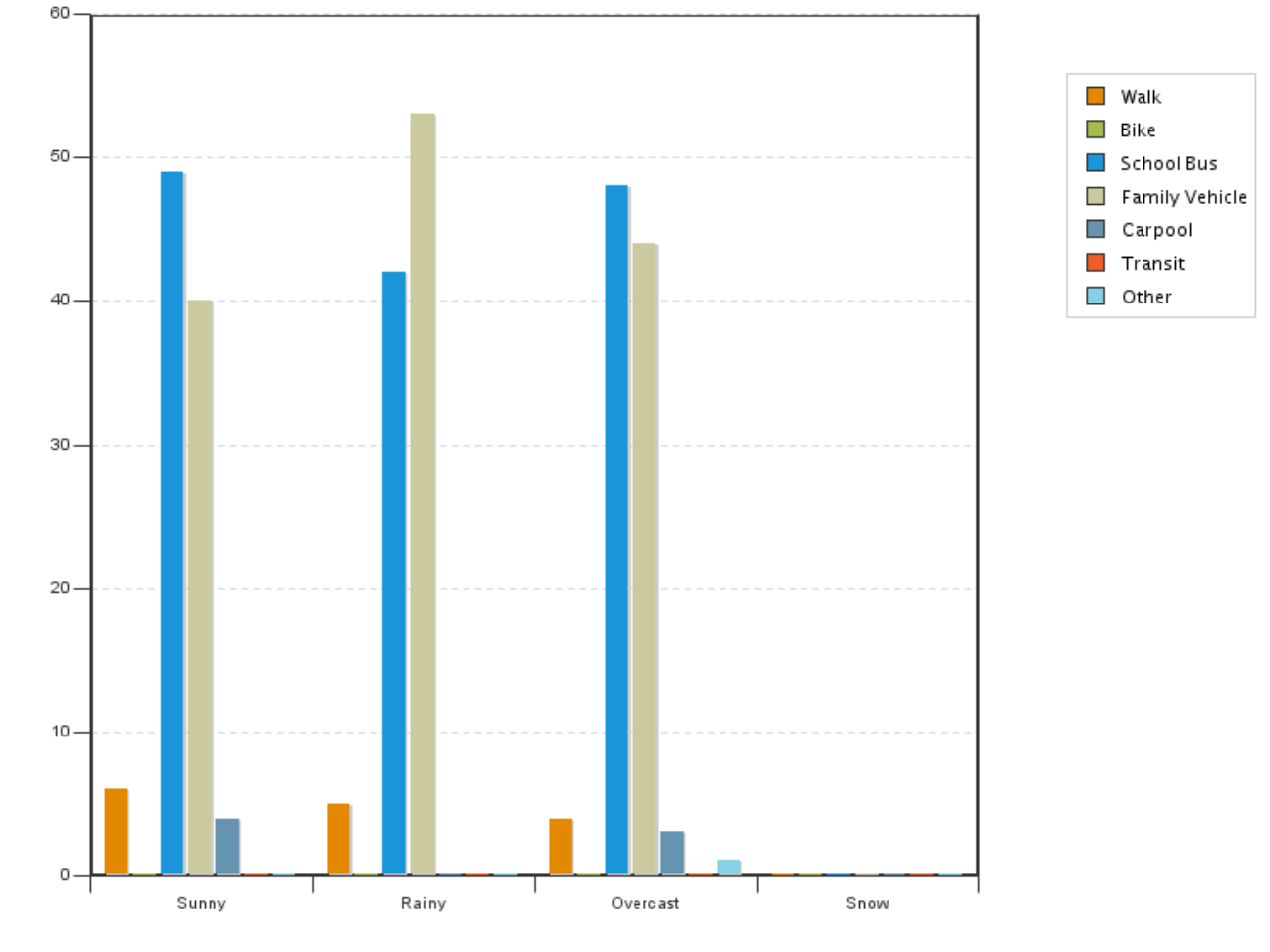


Morning and Afternoon Travel Mode Comparison by Day

	Number of Trips	Walk	Bike	School Bus	Family Vehicle	Carpool	Transit	Other
Monday AM		0%	0%	0%	0%	0%	0%	0%
Monday PM		0%	0%	0%	0%	0%	0%	0%
Tuesday AM	390	4%	0%	54%	41%	0.3%	0%	0.5%
Tuesday PM	378	4%	0%	63%	30%	2%	0%	0.5%
Wednesday AM	894	4%	0.2%	47%	47%	1%	0.1%	0.6%
Wednesday PM	865	6%	0.2%	51%	38%	4%	0.1%	0.7%
Thursday AM	527	5%	0.4%	43%	48%	4%	0.2%	0.2%
Thursday PM	446	6%	0.4%	36%	47%	10%	0.2%	0.2%
Friday AM		0%	0%	0%	0%	0%	0%	0%
Friday PM		0%	0%	0%	0%	0%	0%	0%

Percentages may not total 100% due to rounding.

Travel Mode by Weather Conditions



Travel Mode by Weather Condition

Weather Condition	Number of Trips	Walk	Bike	School Bus	Family Vehicle	Carpool	Transit	Other
Sunny	1322	6%	0.3%	49%	40%	4%	0.1%	0.2%
Rainy	43	5%	0%	42%	53%	0%	0%	0%
Overcast	2121	4%	0.2%	48%	44%	3%	0.1%	0.7%
Snow	0	0%	0%	0%	0%	0%	0%	0%

Percentages may not total 100% due to rounding.

MACCRAY

SAFE ROUTES to SCHOOL

*A plan to make walking
and biking to school a
safe, fun activity*



PROGRAMS EQUITY + EDUCATION + ENCOURAGEMENT + EVALUATION



BUS DROP AND WALK

What: Planned community event for walking to school.
Who: School staff
How: Develop a plan with parents and law enforcement.
When: Walk to School days and other days as planned.



WALK! BIKE! FUN!

What: Training on proper bike safety.
Who: School staff.
How: Ensure there is always trained staff
When: As needed



BIKE RODEOS

What: Events that train kids in bicycle safety
Who: Walk! Bike! Fun! trained school staff
How: Partner with law enforcement and SHIP
When: Warmer school months and summer



BIKE SHARE

What: Free to use bikes in dedicated locations
Who: Countryside Public Health - SHIP
How: Develop partnership with SHIP staff
When: When funds are available for implementation



INCLUDE EVERYONE

What: Everyone should be informed about programming
Who: School staff
How: Provide non-English language outreach materials
When: As soon as possible



OPERATION LIFESAVER

What: Railroad safety curriculum
Who: BNSF Railroad
How: Educate and discourage with infrastructure
When: Start of new school year



INFRASTRUCTURE ROUTES + STREET PROJECTS



Priority Recommendations

Railroad crossings are an issue in all three MACCRAY communities. People are crossing the tracks at places other than designated crossings and pedestrian infrastructure at those crossings is often incomplete.

All three MACCRAY communities have made pedestrian improvements, but more can be done to complete the network. Repainting crosswalks and adding signs are easy first steps. Some intersections need to be redesigned for pedestrian safety.



GET INVOLVED

Plan your walking or biking route with your student, watch for students and respect school zone speed limits, and show your support by volunteering! Contact your school principal to learn how you can get involved.

Learn more about Safe Routes to School at:
www.dot.state.mn.us/saferoutes/

CONTACT

Chad Kingstrom
Upper MN Valley RDC
Chad@umvrdc.org
320-289-1981 x107



MACCRAY PUBLIC SCHOOLS
AGREEMENT FOR SERVICES for WCCEO Facilitation
July, 2020 through June, 2021

This Agreement is made and entered into this 1st day of July between MACCRAY Independent School District 2180 (hereafter MACCRAY) and Achieve TFC, LLC (hereafter called Contractor). MACCRAY and the Contractor agree to the following terms and conditions:

A. Duties and Terms: Subject to the terms and conditions of this Agreement, MACCRAY hereby engages the Contractor to perform the services set forth herein for WCCEO facilitation (hereafter "WCCEO"), and the Contractor hereby accepts such engagement.

Under this agreement, the Contractor will provide planning and facilitation services for MACCRAY related to the inaugural WCCEO class. This Agreement shall commence on 7/1/2020 and be completed on 6/30/2021, provided Contractor provides the services and deliverables as agreed upon and described under *B. Services* and in the Scope of Work (Included as Exhibit A.)

B. Services: The Contractor will provide the services as described in the Scope of Work (Attached as Exhibit A) which outlines work pertaining to the planning and preparation for WCCEO and co-facilitation of the class throughout the 2020-2021 school year. The Project scope of work and/or number of hours shall not be enlarged or modified without written agreement of MACCRAY and the Contractor.

C. Written Reports and Materials: All documents (plans, reports, and summaries) prepared by the Contractor in connection with services rendered under this Agreement, are and shall remain the exclusive property of MACCRAY unless sharing of documentation is agreed upon by MACCRAY.

D. Compensation: MACCRAY agrees to pay the Contractor a total of \$26,000 for up to 520 hours of contracted work. MACCRAY shall provide payment on a monthly basis (12 payments) in the approximate amount of \$2166.66 per payment beginning July 30, 2020 and ending June 30, 2020. In addition, the Contractor shall bill and MACCRAY shall reimburse the Contractor for all reasonable expenses that are incurred in connection with the performance of duties. All expenses must be submitted with receipts for specific itemized expenses and follow MACCRAY reimbursement policies. Additional compensation may be requested and agreed upon in writing by both parties within the timeframe of this contract if the scope of work is expanded and/or additional hours are required for fulfillment of duties.

E. Use of Personal Automobile: The Contractor shall not be reimbursed for mileage for travel required for activity related to contract completion. The Contractor shall carry, at their own expense, the minimum insurance coverage for property damage and public liability relating to the operation of his/her personal vehicle.

F. Liability and Indemnification: The Contractor represents that the services to be provided under this Agreement are reasonable in scope that she has the experience and ability to provide the services. The Contractor agrees to indemnify and hold harmless MACCRAY against all claims, suits, or judgments made or recovered by any and all persons which are a result of acts or omissions of Contractor, Contractor's agents or employees during performance of services under this Agreement.

G. Confidentiality: The Contractor acknowledges that during the engagement he/she may have access to and become acquainted with information about the Project and MACCRAY. The Contractor agrees that he/she will not disclose any information, directly or indirectly, about the Project or MACCRAY, either during the term of this Agreement or at any other time thereafter, except as required in the course of this engagement or with the approval of MACCRAY. All files, records, documents, letters, notes, and similar items relating to the Project, whether prepared by the Contractor or otherwise coming into his/her possession, shall remain the exclusive property of MACCRAY.

H. Termination: Either party may terminate the Project by giving thirty (30) days prior written notice to the other. In the event of any such termination, the Contractor shall be compensated for professional fees and expenses incurred with respect to services performed through the effective date of termination but will not be entitled to any additional compensation. In addition, if the Contractor is convicted of any crime or offense, fails or refuses to comply with written policies or reasonable directive of MACCRAY, is guilty of serious misconduct in connection with performance, or materially breaches provisions of this Agreement, MACCRAY at any time may terminate the engagement of the Contractor immediately and without prior written notice to the Contractor.

I. Independent Contractor: This Agreement shall not render the Contractor an employee of MACCRAY. The Contractor is and will remain an independent Contractor in his/her relationship to MACCRAY. MACCRAY shall not be responsible for withholding taxes with respect to the Contractor's compensation hereunder. The Contractor shall have no claim against MACCRAY hereunder or otherwise for vacation pay, sick leave, retirement benefits, social security, worker's compensation, health or disability benefits, unemployment insurance benefits, or employee benefits of any kind.

J. MACCRAY Non-discrimination Policy: The Contractor shall adhere to MACCRAY non-discrimination policy. The policy states MACCRAY does not discriminate on the basis of race, color, sex, national origin, sexual orientation, disability, age, or religion in its employment, or the provision of programs and services.

By: _____

Sherri Broderius
MACCRAY Superintendent
MACCRAY Independent School District 2180
711 3RD AVE NW
Clara City, MN 56222

By: _____

Cheryl K. Glaeser, Owner/President
Achieve TFC, LLC
820 Ash St NE
Hutchinson, MN 55350

Date: _____

Date: _____

The following pages outline the major Contractor activities, a proposed timeline, and the fees required to complete them. This outline includes recommendations based on the Contractor’s awareness of the project as of the start date of this agreement. The Contractor will work with MACCRAY staff to refine objectives, agree on approaches, and move forward in strategic yet adaptive and creative ways as awareness and guidance emerges. Interactions will be designed to be dynamic and interactive rather than linear, with evaluation and feedback incorporated throughout. Revisions shall be agreed upon through written or electronic mail communication.

WCCEO

WCCEO Board Assistance and Advisement

- Development/refinement of Board materials to aid fundraising/planning
- Support toward reaching initial fundraising goals (summer 2020)
- Orientation with Tyler Gehrking
- Participation in Board Meetings

WCCEO Class Facilitation

- Summer communications with students/parents
- Preparation for and completion of student/parent orientation session
- Development of key materials and preparation for WCCEO class in partnership with co-facilitator
- Weekly/daily class preparation and implementation (class sessions delivered in person and/or via remote technology)
- Student mentorship
- Business investor engagement including business outreach and scheduling of presentations, tours
- Guidance for and participation in key events (gala and trade show)
- Assistance with 2021 student recruitment and investor outreach

Key Deliverables: Participation in Board Meetings (~15); Meetings/Conference Calls with MACCRAY staff/WCCEO Board members as needed (~20); Board Fundraising flyer/email; Board Structure document; draft Class year outline/deliverables; parent/student flyer; other class materials as needed; Student/Parent Orientation event; ongoing class preparation/planning; Up to 149 facilitator/student contact days; completed Gala and Trade Show events; approximately 520 total work hours (470 base hours/50 summer hours).

Estimated hours: 520

Required fees: \$26,000

Timeline/Outputs/Primary Responsibilities

Contracts for this work would accommodate varied start dates due to different contract arrangements of potential Co-Facilitators. Ms. Smith and Ms. Glaeser may provide additional documentation for contract and compensation arrangements. Below is an outline of anticipated outputs and primary responsibilities by each facilitator.

Key Activity	Timeframe	Primary Responsibility
WCCEO Course/Program Development	Summer 2020 Continuous improvement throughout year	Ms. Glaeser – Initial draft design/timeline Ms. Smith – Alignment with standards/educational requirements BOTH – Final program plan and continuous improvement/adaptation
Steering Committee Connections	Monthly	BOTH unless conflicts
WCCEO Training with Tyler G.	Summer 2020	Tyler G./Both facilitators attend
Business Outreach and Coordination	Summer & Full Fiscal Year	Ms. Glaeser – Primary responsibility Ms. Smith - Assist with outreach and scheduling as needed
Facilitating Course Sessions	Full Academic Year – 8/31/20 – 5/20/21	Tuesday – Ms. Glaeser Wed/Thu – Both or Varied Friday - Ms. Smith
Student Guidance/Mentoring	Full Academic Year – 8/31/20 – 5/20/21	Ms. Glaeser/Ms. Smith – will divide students based on fit to provide one-on-one guidance Business mentors – Play a key role in guidance on student businesses

Background Summary – Understanding of Needs/Basic Assumptions

MACCRAY, RCW, and KMS schools have created a collaborative to offer a non-traditional high school class to a select group of juniors/seniors based on the successful Kandiyohi Creating Entrepreneurial Opportunities (KCEO). The collaborative has been awarded a LYFT Career Pathways grant to support the first year of this new and creative opportunity. The West Central Creating Entrepreneurial Opportunities (WCCEO) program seeks to engage a facilitator to develop the WCCEO program to begin with a select group of 16-20 juniors and seniors in the Fall of 2020. The Contractor envisions the Project as an opportunity to position the WCCEO program for success. The Contractor will work with MACCRAY staff and the WCCEO Board to fulfill necessary requirements.

About Cheryl K. Glaeser, Achieve TFC, LLC

Achieve TFC supports organizations and small businesses by providing solutions that move ideas to action, strengthen leaders and teams, and help groups achieve strong results. Cheryl K. Glaeser, Owner/President is an enthusiastic and results-oriented professional. She leverages exceptional interpersonal and communication skills and her passion for innovation and problem-solving to create positive change and exciting new possibilities. Her facilitation and training skills span over 30 years of identifying, strengthening, and creating collaborative industry and community relationships that advance organizations and communities. Cheryl has owned and operated 3 businesses and managed complex collaboratives involving a broad array of stakeholders. She excels at facilitating small and large group interactions, designing programs and training sessions, and managing/evaluating programs. Cheryl also has strong business, economic, and workforce development acumen. Cheryl holds a Bachelor's Degree in Organizational Development and Group Dynamics through Metropolitan State University as well as certificates in Economic Development and Finance, Business Credit and Analysis, Business Marketing & Attraction, Executive and Organizational Leadership, Asset-Based Community Development, and Principles/Techniques of Fundraising.



Teacher Contract

The School Board of Independent School District 2180 of the State of Minnesota, Clara City, Minnesota, enters into this agreement, pursuant to M.S. 125.12 as amended, with Jayde Kalkbrenner, a legally qualified and licensed teacher who agrees to teach in the public schools of said district as HS Special Education for the school year 2020-2021.

The following provisions shall apply and are a part of this contract:

- 1. Basic Services: Said teacher shall faithfully perform the services prescribed by the school board or its designated representative, whether or not such services are specifically described in this contract, abide by the rule and regulations as established by the school board and State Board of Education, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the school district as assigned in such grades or subjects for which the teacher has the necessary license.
2. Duration: This contract is subject to the provision of M.S. 125.12 as amended and to all laws, rules and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination and discharge for cause of teachers.
3. Duty Year: The teacher's duty year and vacation days shall be as adopted by the school board, and the teacher agrees to teach on those legal holidays on which the school board is authorized to conduct school if the school board so determines.
4. Additional Services: The school board, or its designated representative, may assign the teacher to extracurricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph 1.
5. Reference: This contract shall be subject to the agreement between the school district and the exclusive representative if any, and the provisions of the Public Employment Labor Relations Act as amended.
6. Special Provision: (Insert here any other contractual provisions).

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

Table with 2 columns: Additional Service, Additional Compensation. Row 1: 1. _____ \$ _____ Row 2: 2. _____ \$ _____

7. In Consideration thereof, the school board agrees to pay said teacher the following annual salary:

\$ 46,510 For Basic Services: MA, Year 0
\$ For Additional Services as set forth in paragraph 6
\$ 46,510 Total salary, exclusive of fringe benefits.

Such salary shall be paid as authorized and in such installments during the terms of the year as may be determined by appropriate school board regulation. This contract shall be effective only after it has been authorized by the school board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS THEREOF I have subscribed my signature this 5 day of July, 2020

Teacher: Jayde Kalkbrenner (handwritten signature)

IN WITNESS THEREOF we have subscribed our signatures this _____ day of _____, _____

Independent School District No. 2180

Clerk: _____

Chairperson: _____



Teacher Contract

The School Board of Independent School District 2180 of the State of Minnesota, Clara City, Minnesota, enters into this agreement, pursuant to M.S. 125.12 as amended, with Laura Dannen a legally qualified and licensed teacher who agrees to teach in the public schools of said district as Licensed School Nurse for the school year 2020-2021.

The following provisions shall apply and are a part of this contract:

- 1. Basic Services: Said teacher shall faithfully perform the services prescribed by the school board or its designated representative, whether or not such services are specifically described in this contract, abide by the rule and regulations as established by the school board and State Board of Education, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the school district as assigned in such grades or subjects for which the teacher has the necessary license.
2. Duration: This contract is subject to the provision of M.S. 125.12 as amended and to all laws, rules and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination and discharge for cause of teachers.
3. Duty Year: The teacher's duty year and vacation days shall be as adopted by the school board, and the teacher agrees to teach on those legal holidays on which the school board is authorized to conduct school if the school board so determines.
4. Additional Services: The school board, or its designated representative, may assign the teacher to extracurricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph 1.
5. Reference: This contract shall be subject to the agreement between the school district and the exclusive representative if any, and the provisions of the Public Employment Labor Relations Act as amended.
6. Special Provision: (Insert here any other contractual provisions).

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

Table with 2 columns: Additional Service, Additional Compensation. Row 1: 20 extra days (10 before school, 10 after school), \$6900. Row 2: blank, blank.

7. In Consideration thereof, the school board agrees to pay said teacher the following annual salary:

- \$ 55,000 For Basic Services: BA, year 0
\$ 6,900 For Additional Services as set forth in paragraph 6
\$ 61,900 Total salary, exclusive of fringe benefits.

Such salary shall be paid as authorized and in such installments during the terms of the year as may be determined by appropriate school board regulation. This contract shall be effective only after it has been authorized by the school board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS THEREOF I have subscribed my signature this 16 day of June, 2020

Teacher: [Signature]

IN WITNESS THEREOF we have subscribed our signatures this ___ day of _____, _____

Independent School District No. 2180

Clerk: _____

Chairperson: _____



MACCRAY Public Schools

ISD 2180 Maynard – Clara City - Raymond

AGREEMENT TO RESUME TEACHING SERVICES

WHEREAS, Al Reszel ("Reszel") has been employed by Independent School District No. 2180, MACCRAY, ("School District") as a continuing contract teacher; and

WHEREAS, Reszel retired from the School District effective at the close of the 2019-2020 school year; and

WHEREAS, the MACCRAY Education Association ("Association") is the exclusive representative for the teachers employed by the School District; and

WHEREAS, the School District and the Association are parties to a collective bargaining agreement ("Master Agreement") which governs the terms and conditions of employment for teachers; and

WHEREAS, Reszel wishes to mentor Special Education Teachers for the School District at .5 time.

WHEREAS, Reszel has had an opportunity to discuss his rights under the Master Agreement, Minn. Stat. § 122A.40, and the Teachers Retirement Act, Minn. Stat. Ch. 354, with the Association and legal counsel;

NOW, THEREFORE, IT IS HEREBY AGREED:

1. Reemployment: The School District agrees to reemploy Reszel as a .5 Mentor Teacher for new special education teachers.

2. Waiver of Continuing Contract Rights: As a condition of reemployment, Reszel knowingly and willingly waives his continuing contract rights with the School District under Minn. Stat. § 122A.40, as amended, and agrees that his employment with the School District shall be based on an annual, one year fixed term contract with no guarantee of continued employment in subsequent years. Reszel acknowledges that the School District is under no obligation to reemploy him for the 2020-21 school year or any subsequent school years and that his employment with the School District will automatically terminate effective at the close of the 2020-21 school year without the necessity of any School Board action, unless this Agreement is renegotiated.

3. Salary Schedule Placement: Reszel's salary for the 2020-21 school year shall be at .5 of previous salary, totaling \$33,275.

4. Other Terms and Conditions of Employment: Upon rehire, all terms and conditions of Reszel's employment with the School District other than those discussed above will be governed by the terms of the Master Agreement then in effect.

5. TRA Issues:

A. Contributions: The parties acknowledge that compensation Reszel earns after being rehired by the School District shall not be subject to withholding for TRA and the School District shall not be required to make employer TRA contributions on his behalf.

B. Impact of Reemployment Upon Pension Benefits: The parties acknowledge that Reszel is solely responsible for determining what impact, if any, his reemployment will have on his TRA benefits and that the School District has not made any representations to him regarding the application of TRA laws and regulations to his upon his reemployment.

6. Effect: The Association and the School District acknowledge that this agreement to resume teaching services shall not be deemed to constitute a precedent or create a past practice which would be applicable to any other member of the bargaining unit or be admissible in any arbitration proceeding.

The undersigned have read the forgoing agreement and by signing below hereby affirm that they fully understand and agree to its terms.

By: _____
Al Reszel

Dated: _____, 2020

MACCRAY Education Association

By: _____
President

Dated: _____, 2020

Independent School District No. 2180, MACCRAY

By: _____
School Board Clerk

Dated: _____, 2020

By: _____
School Board Chair

Dated: _____, 2020